

Pasadena Area Community College District
Dean Worksheet for Full Time Faculty Evaluation
(Included in evaluation packet to HR)

Employee _____ Division _____

Evaluator _____ Date _____

Performance Indicators:

	Satisfactory	Needs Improvement in Specific Area(s)	Unsatisfactory	Not Observed
Keeps current in discipline				
Demonstrates cooperation and sensitivity in working with colleagues and staff				
Accepts constructive criticism				
Maintains timely, adequate and appropriate records				
Observes health and safety regulations				
Attends required meetings				
Maintains office hours and is accessible to students				
Convenes class/appointments regularly and on time				
Treats students, faculty and staff with dignity and respect				
Participates in continued self-initiated professional development activities				
Contributes academically to the discipline/department/district				
Participates in special assignments, committees, projects, research and development areas as needed in the discipline/department/district				
Shares in faculty responsibilities and college governance				
Participates in SLO assessments and applies results for improvement when appropriate				

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Summary Comments:

It is suggested that the evaluator consider both strengths and suggestions for improvements.

Reviewer's Signature _____ Date _____

I have received a copy of this report: _____ Date _____

*I will submit an addendum to this report: _____ Date _____

*Addendum must be submitted within ten (10) working days after the committee chair has reviewed a copy of the report with the employee.