



## PASADENA AREA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES BYLAWS

**Title:** Organization: Election/Terms

**Bylaw No. 1020**

**Legal Authority:** Board Minutes 9/27/79, 3/10/83, 8/5/86  
Statutory Codes; Education Codes 5000, 5017, 5019.5  
5090, 5091

**Page 1 of 1**

1. **Election of Members**  
Regular elections shall be held biennially on the first Tuesday after the first Monday in November of each odd-numbered year. Trustees from Trustee areas 2, 4, and 6 shall be elected in 1995 and at four-year intervals thereafter. Trustees from Trustee areas 1, 3, 5, and 7 shall be elected in 1997 and at four-year intervals thereafter. The election of a Board member residing in and registered to vote in the trustee area he or she seeks to represent shall be only by the registered voters of the same trustee area.
2. **Candidates Statement**  
Candidates choosing to include a Candidate's Statement in the voters' packets are required to pay the estimated cost from printing of the statement. Such costs (as determined by the Registrar of Voters) shall be paid at the time of filing. The statement shall be limited to 200 words. If the actual cost of printing is less than the estimated cost, the difference shall be refunded from the County; if the cost of printing is more, the County will bill the candidate for the difference.
3. **Terms of Office**  
Each Trustee elected at a regular biennial board election shall hold office for a term of four years commencing on the first Friday in December next succeeding his or her election. A Trustee whose term has expired shall continue to discharge the duties of the office until his or her successor has qualified.
4. **Vacancies**  
Each vacancy on the Board shall be filled within 60 days of the vacancy from the area in which the vacancy occurs. The method of filling such vacancy shall conform to all applicable statutory provisions. Sections 5090, et seq. of the Education Code provides for either the calling of an election or the making of a provisional appointment. The Board shall determine whether to call an election or make a provisional appointment. If a provisional appointment is to be made, the Board will determine the method of the selection process, with consideration for transparency. In the latter case, 1 ½ percent of the number of registered voters of the district, at the time of the last regular election for Board members, may call for an election. If an election is ordered, it shall be held on the regular election date not less than 130 days after the occurrence of the vacancy. The trustee elected shall hold office for the unexpired term. If a provisional appointment is made, it shall be subject to the conditions in Education Code Section 5091. Vacancies occurring within four months of the end of a term are not to be filled.
5. **Filing and Reporting Requirements**  
The Pasadena Area Community College District shall not be responsible for the dissemination of information as to filing deadlines and procedures, the filing of campaign statements, campaign expenditure reporting, and other election matters. Such information is obtainable at Los Angeles County's Registrar-Recorder office. Filings are with that office and not with the College District.
6. **After each decennial federal census, the Board will conduct a redistricting process in compliance with California Education Code Section, 5019.5.**