



Professor Emeritus Recommendation Form

(Applicants must have a confirmed retirement date with Human Resources)

Please print or type

To: **Academic Senate Rank Committee**

Date: _____

We, the undersigned faculty of the _____ Department recommend that _____ be named Professor Emeritus of Pasadena City College.

This candidate has served PCC in a certified position since _____.
(minimum of 10 years)

The candidate holds the rank of Professor and his/her retirement date is/was _____.

Please see the attached page(s) for a statement of the contributions we consider particularly noteworthy among our colleague's activities in our department and/or professional organizations and/or the PCC community as a whole.

Please see reverse side for Professor Emeritus criteria.

CRITERIA FOR PROFESSOR EMERITUS CANDIDATES

The rank of Professor Emeritus may be awarded to exceptional members of the faculty who have retired or are retiring.

1. The nominee must hold the rank of Professor.
2. The nominee should have served Pasadena City College in a certificated position for at least ten (10) years.
3. The nominee should be a retiree in the academic year the nomination is made or in the academic year previous to the nomination.
4. The rank cannot be awarded posthumously.
5. Nomination for the rank **must** be accompanied by:
 - (a) a statement indicating the nominee's noteworthy achievements and contributions to the College, the department, and the profession;
 - (b) a list of signatures of those who endorse the candidate's nomination. (It is recommended that the nomination form be signed by at least 50 percent of the full-time faculty members in the nominee's department.)