

# PERMISSION TO ENROLL FORM

\_\_\_\_\_  
 Last Name                                      First Name                                      M.I.

\_\_\_\_\_  
 Social Security Number or PCC assigned ID Number                                      Date of Birth

\_\_\_\_\_  
 Street Address                                      City                                      Telephone

\_\_\_\_\_  
 Present School (obtain and submit transcript)                                      Current Grade Level

Applying for:    Fall    Winter    Spring    Summer   20\_\_\_\_\_

**Students may not register for PE activity classes or basic skills (400 level) courses.**

**If the requested class has a prerequisite, it must be cleared through PCC counseling/ advisement prior to registering for the class.**

<b>COUNSELOR RECOMMENDED COLLEGE COURSE(S):</b>		
	PCC Course Name and Number (ex: THART 7A)	Course Title (ex: Early Film History)
Course #1		
Course #2		
Alternate Course		

*For summer only: I certify that this student's participation does not cause our school to exceed the 5 percent statutory limit.*

\_\_\_\_\_

Principal or Designee Name (please print)

**X**

\_\_\_\_\_

Principal or Designee Signature
Date
Telephone Number

Parents' Consent:

I have reviewed the above courses and give my consent for my son/daughter named above to take the college level course(s) as indicated.

\_\_\_\_\_  
 Parent/Legal Guardian Name (please print)

**X**  
 \_\_\_\_\_  
 Parent/Legal Guardian Signature                                      Date

I give my permission for emergency first aid and treatment for my minor child/legal ward. I also give my permission for him/her to be treated by a nurse, physician and/or mental health counselor in the Student Health Services Office of Pasadena City College. I understand that my child intends to register in public college classes that are not specifically designed for students under age 18, and that Pasadena City College accepts no responsibility for any extraordinary supervision of students less than 18 years of age. Further, I accept responsibility for my child's behavior while he/she is attending Pasadena City College.

\_\_\_\_\_  
 Parent/Legal Guardian Name (please print)

**X**  
 \_\_\_\_\_  
 Parent/Legal Guardian Signature                                      Date

## EDUCATIONAL ENRICHMENT OPPORTUNITIES FOR SELECTED SPECIAL PART-TIME STUDENTS

Title 2, Chapter 5, Article 1, Section 48800 of the  
 California Education Code provides the following guidelines:

*The governing board of any school district may determine which students would benefit from advanced scholastic or vocational work. The intent of this section is to provide educational enrichment opportunities for a limited number of eligible pupils rather than to reduce current course requirements of elementary and secondary schools.*

Pasadena City College interprets "advanced scholastic" or enrichment coursework as:

- higher levels of math, language, or science that are not offered at the student's school.
- fulfilling Pasadena City College general education requirements.
- college transferable courses.
- courses not available to the student from a school within his/her district.

**Physical education and basic study skill courses are not considered to be advanced scholastic in nature by Pasadena City College.**

Vocational courses that teach and develop specific skills and most often relate to job preparation would be interpreted as enrichment classes if not available to the student at the student's school or from a school within his/her district.

It is important to remember that:

- the student must demonstrate the ability to benefit from the instruction.
- the courses that are approved for the student will be specified on the permit to register and may not total more than 9 units.
- course prerequisites must have been met and verified through the PCC counseling/advisement office prior to the student's registration.
- **the student will actually be creating a permanent college academic record at PCC, even though he/she is concurrently enrolled in K-12.**

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- the student is responsible for his/her own progress and actions as a Pasadena City College student.
- Pasadena City College instructors will not adapt their curriculum to accommodate an enrichment student.
- the student's privacy is protected, regardless of age, from third party inquiries. Parents will not be given information regarding their child's progress.

Please contact the Admissions Office, (626) 585-7394, if you have questions regarding this program.

#### Admission and Registration Information

- Enrichment students must submit a completed permission to enroll form, official transcripts, and PCC admission application (if not currently enrolled). We will begin accepting applications in April to apply for the summer/fall terms, and in October to apply for the winter/spring terms.
- Once the permission to enroll form, official transcripts, and PCC application (if not currently enrolled) have been received and processed, the student will receive a permit to register. The student will be eligible to register using walk-in registration only. Refer to the permit to register for the assigned walk-in registration date and time. That is the earliest date and time to register.
- All concurrent enrollment students are considered new students each semester and do not qualify for priority registration status.
- Enrollment fees are waived for concurrent enrollment students. Students must pay other registration fees, which include health fees, student body fees, course material fees, parking permit fees and non-resident fees if applicable.
- When the student reaches the age of 18, receives a high school diploma, or passes either the California State Proficiency Exam or the G.E.D., the student must submit an application for the following term indicating his/her new educational status.



# RECOMMENDATION FOR ADMISSION OF SELECTED STUDENTS

## STUDENT CHECKLIST

### Have you:

- completed the "Permission to Enroll Form" and obtained all of the necessary signatures?
- included your most recent set of Official Transcripts?
- completed a PCC Application for Admission?  
(Required only if not enrolled for the current semester)

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