

PASADENA CITY COLLEGE  
Business & Computer Technology Division  
**APPLICATION FOR ISSUANCE OF  
CERTIFICATE OF ACHIEVEMENT**

*Please Print*

Today's Date \_\_\_\_\_

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Last First M.I.

Address \_\_\_\_\_ S.S.# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
City Zip

**NOTE:** Complete this form and file in the BUSINESS & COMPUTER TECHNOLOGY DIVISION Office, room R201 -- SEE BELOW for WHEN to submit this application form.

- (1) Are you currently enrolled at Pasadena City College?  Yes  No
- (2) Are you a candidate for the ASSOCIATE IN SCIENCE degree in the **current semester**?  Yes \* If yes, submit this application **after midterm** exams if you have **not** completed all of the required *Certificate* courses.  
 No \* If no, submit this form **after final** exams for all required Certificate courses.

<b>Ethnic Code:</b>			
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> African Descent/Black (Non-Hispanic)	Male <input type="checkbox"/>	
<input type="checkbox"/> White (Non-Hispanic)	<input type="checkbox"/> Hispanic	Female <input type="checkbox"/>	
<input type="checkbox"/> Asian/Pacific Islander (please check one):			
<input type="checkbox"/> 1. Asian Indian	<input type="checkbox"/> 4. Guamanian	<input type="checkbox"/> 7. Korean	<input type="checkbox"/> 10. Vietnamese
<input type="checkbox"/> 2. Cambodian	<input type="checkbox"/> 5. Hawaiian	<input type="checkbox"/> 8. Laotian	<input type="checkbox"/> 11. Other Asian
<input type="checkbox"/> 3. Chinese	<input type="checkbox"/> 6. Japanese	<input type="checkbox"/> 9. Samoan	<input type="checkbox"/> 12. Other Pacific Islander
<input type="checkbox"/> Decline to state			

1. I am applying for a Certificate of Achievement in the \_\_\_\_\_ curriculum.

I have/will have followed and completed the requirements from the catalog year of (indicate year): \_\_\_\_\_

- I have completed all of the requirements for the certificate.  
**OR**  
 Requirements will all be met when the following required courses, in which I am **currently** enrolled, are completed:

\_\_\_\_\_

\_\_\_\_\_

2. Following are listed any of the requirements that I have met by *successful Student Petition* (courses waived, substituted, transferred, etc.):

\_\_\_\_\_

\_\_\_\_\_

Signature of Student \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Division Dean: If the certificate was or will be issued, indicate curriculum and date, and return this form to the Records Office.

A Certificate of Achievement in the \_\_\_\_\_ curriculum was/will be issued

on \_\_\_\_\_ Date Signed: \_\_\_\_\_ Division Dean \_\_\_\_\_ Date Signed \_\_\_\_\_

**Records Office:** Certificate entered on Permanent Record.

Date \_\_\_\_\_ Code \_\_\_\_\_ By \_\_\_\_\_