

*Information Brochure*  
*Vocational Nursing Program*  
*Pasadena City College*

Visit us on the web at: [www.pasadena.edu/divisions/health-sciences/vn/](http://www.pasadena.edu/divisions/health-sciences/vn/)

Pasadena City College  
Health Sciences Division  
1570 East Colorado  
Pasadena, CA 91106-2003

### Health Sciences Division - Nursing Programs

The Vocational Nursing (VN) program at Pasadena City College accepts applications once a year for the 12 month program which begins each Fall. This 40 unit certificate program includes required courses in the Summer session. The program is accredited by the California Board of Vocational Nurses and Psychiatric Technicians.

## *Applying to the Program*

In order to be considered for acceptance into the Nursing Program, applicant must submit a COMPLETE APPLICATION PACKET to the Health Science Division Office U202, which includes the following:

- A. One official U.S. high school transcript or GED certificate or Equivalency Report from one of the college's acceptable companies; **not** required if an Associate or higher degree is posted on U.S. college transcripts.
- B. One official transcript of ALL U. S. college and universities attended except Pasadena City College.

### **UNOFFICIAL TRANSCRIPTS AND PHOTOCOPIES OF DIPLOMAS ARE NOT ACCEPTABLE.**

Please note that upon acceptance to the Nursing Program the college's Records Office will also require transcripts. Incomplete applications **will not** be considered in the selection process.

**Application forms are available January 8th – February 20<sup>th</sup> of each year**

Applications can be downloaded from the following website: [www.pasadena.edu/divisions/health-sciences/vn](http://www.pasadena.edu/divisions/health-sciences/vn) or from the Division Office U202.

\*If the 20<sup>th</sup> falls on a weekend or holiday, then the deadline is the following business day. All materials must be received in the Division office U 202 by February 20<sup>th</sup> by 3:00 pm.

## *Selection Criteria for Admission*

All spaces will be filled with priority given to students meeting the following criteria:

1. Applicants who have completed all prerequisites.
2. Applicants with documented work in progress to be completed prior to the start of the program.
3. Students who withdrew from the LVN or RN program during a prior year and are eligible for readmission.
4. Transfer students.

If the number of qualified applicants exceeds the number of positions available, selections will be made by random selection. Additional qualified applicants will be placed on an alternate list. The Health Sciences Division will inform applicants of the status of their application by mail 8 – 10 weeks after the close of the application period.

### **Note to applicant:**

1. Transcripts and applications are kept 4 semesters from the date of the last application.
2. "In Progress" work for the prerequisites will be considered during the selection process, only if a mid-term grade is submitted on the proper form and turned in by midterm based on P.C.C.'s semester schedule.
3. It is highly recommended that basic science courses be completed within the past five years.
4. All courses offered in the Vocational Nursing Program may be challenged for credit. Contact the department for information.

## ***Prerequisites***

### **Prerequisites to the Licensed Vocational Nursing Program:**

- ❖ Nursing 103 (C.N.A. offered Summer and Winter Inter-sessions at PCC. Applications available in the Health Sciences Division Office U202.) or a valid Nurse Assistant Certificate
- ❖ Nutrition 11
- ❖ Physiology 100
- ❖ Psychology 24 –Lifespan (birth to death)
- ❖ Math 401 A/B (prealgebra) or higher course

*Contact a counselor in Building L Room 104 for further information on prerequisite requirements.*

## ***During the Program***

The following sequence is required for completion of the vocational nursing certificate which will make the graduate eligible to take the licensing exam.

<b><u>Semester I</u></b>	<b><u>Semester II</u></b>	<b><u>Semester III (Summer Intersession)</u></b>
Nursing 108A	Nursing 108B	Nursing 127
Nursing 123A	Nursing 123B	Nursing 127L
Nursing 125	Nursing 126	
Nursing 125L	Nursing 126L	
*Nursing 200	*Nursing 200	

\* Nursing 200 may be taken each semester as a supplemental course, but is not required.

## ***Completing & Licensure***

### **VOCATIONAL NURSING**

Upon completion of this curriculum the student will receive a Certificate of Achievement and will be eligible to take the National Council Licensing Examination-Vocational Nurse (NCLEX-VN). If successful graduates will qualify to receive a license from the Board of Vocational Nurse and Psychiatric Technician Examiners to practice vocational nursing in the State of California. A grade of C or better in all Vocational Nursing course work is required to meet the California Board of Vocational Nurse and Psychiatric Technician Examiners regulations.

*\*Completion of the program does not guarantee licensure or employment\**

### **Agency contact information:**

Board of Vocational Nursing and Psychiatric  
Technicians  
2535 Capitol Oaks Drive, Suite 205  
Sacramento, CA 95833-2945  
(916) 263-7800  
[www.BVNPT.ca.gov](http://www.BVNPT.ca.gov)

American Heart Association:  
(877) 242-4277  
[www.americanheart.org](http://www.americanheart.org)

**Note:** a Social Security number is required to be eligible to take the licensing exam.

## ***Additional Information***

### **General Admission Requirements for the Nursing Programs:**

1. Students requesting a transfer from another nursing programs or advanced placement, will need to obtain a petition from Student and Learning Services in L112.
2. Upon selection to the LVN program students are required to complete:
  - ❖ A health clearance
  - ❖ Criminal background check in order to be able to attend clinical experiences. Details regarding these clearances will be provided with the acceptance packet upon selection. Students who have questions or concerns about the background check are encouraged to make an appointment to discuss these concerns with the nursing program director.
3. Nursing students must have the ability to communicate safely, accurately, and effectively in both written and spoken English. To enhance success, students who have English as a second language are encouraged to enroll in Speech 3, 10, 121 and/or 125 and Medical Assisting 115.

### **Students with Foreign Transcripts:**

Students with foreign transcripts must have their transcripts evaluated by one of the following three companies prior to applying:

International Education  
Research Foundation  
(IERF)  
(310) 258 – 9451  
[www.ierf.org](http://www.ierf.org)

Academic Credentials  
Evaluation Institute  
(ACEI)  
(310) 275 – 3530  
[www.acei1.com](http://www.acei1.com)

American Education Research  
Center  
(AERC)  
(626 ) 339 – 4404

**Official transcripts, application and work in progress must be mailed or delivered in person to:**

Pasadena City College  
Health Sciences Division U202  
Attn: Licensed Vocational Nursing Program  
1570 E. Colorado Boulevard  
Pasadena, CA 91106-2003

Pasadena City College  
Office of Admissions and Records  
1570 E. Colorado Boulevard  
Pasadena, CA 91106-2003