

# PCC Flea Market Board of Directors

Pasadena City College, Office of Student Affairs, Building-T, Room 110  
February 5, 2009, 6:30 P.M.

## Meeting Minutes

---

I. Call to Order

II. Roll Call

BOD Members:

- Dr. Scott Thayer, Assistant Dean Student Affairs (Chair)
- Dr. Lisa Sugimoto, Vice-President Student and Learning Services
- Tom Selinske, Market Founder
- Tim Selinske, Market Founder
- Ernestine Moore, Community Member
- Dr. Mark Zacovic, Vice-President Administrative Services
- Christina Javier, ASPCC President (8:00 P.M.)
- Santina Bowers, OMD President
- Vendor Representative (unappointed)

Officers in Attendance:

- Nick Szamet, Flea Market Coordinator (Board Secretary)

III. Introductions

IV. Approval of Agenda

**Motion to approve as presented (MSU: Lisa Sugimoto, Mark Zacovic).**

V. Approval of Minutes (September 2008)

**Motion to approve minutes as presented (MSU: Tom Selinske, Tim Selinske).**

VI. Financial & Investment Report

The Board of Directors will hear an update on Market investments and sales performance.

**Dr. Theyer and Nick Szamet spoke about the Flea Market's sales and investments (No Action).**

VII. Market Reconfiguration

The Board of Directors will hear an update on the Market's layout due to construction projects.

**Nick Szamet spoke about the changes to the Flea Market's layout for the 2009-2010 Academic Year (No Action).**

Action Items:

VIII. Possible Reallocation of FY 2008-2009 Monies

The Board of Directors will hear a proposal for an operations and disbursement budget of Flea Market monies.

**(No Action)**

IX. Authorized Signatures on Flea Market Investments

The Board of Directors will hear a proposal for use of authorized signatures for Market revenue invested in the stock market, savings, money markets, etc.

**Motion to approve Flea Market investment policy as presented by Dr. Thayer (MSU: Tom Selinske, Ernestine Moore).**

X. Possible Policy Adoption

The Board of Directors will hear a proposal to establish Policy 101, Subsection II, Article D:

*All newly admitted Regular Vendors must purchase the first three months of their space fees at the time of their initial ticket purchase.*

**Motion to approve as presented (MSU: Tom Selinske, Ernestine Moore).**

XI. Discussion of support for Art Gallery in the proposed Arts Building (Item Tabled at September 2008 Meeting)

The Board of Directors will consider support for the Art Gallery currently undergoing a capital campaign.

**Motion to table until the completion of the Campus Center Project (MSU: Christina Javier, Santana Bowers).**

XII. Capital & Equipment Purchases in excess of \$5,000

**Nick Szamet spoke about the need to purchase a new tram for the Flea Market and general campus use. Motion to allocate \$15,000 (Tom Selinske, Santana Bowers); amendment to raise purchase ceiling to \$18,000 (Mark Zacovic; accepted).**

XIII. Measure P Projects Update

The Board of Directors will hear an update of the status of the Measure P Projects.

**Dr. Mark Zacovic gave a brief update on Measure "P" projects.**

XIV. Reports

**Tim Selinske thanked the Board for its service to the college and his gratitude for being able to serve with them.**

XV. Audience Participation

XVI. Future Meeting Dates

**The Board decided that June or July of 2009 would be apt for the next meeting.**

XVII. Adjournment

**The Board Adjourned at 9:47 P.M. (MSU: Tom Selinske, Santana Bowers).**