

Pasadena City College

Evaluation of Foreign Transcripts

PCC students who have completed classes outside of the United States can obtain an evaluation of their foreign transcripts through any one of the following services:

	IERF International Education Research Foundation Credential Evaluation Service	ACEI Academic Credentials Evaluation Institute	AERC American Education Research Corporation
Address:	P.O. Box 66940 Los Angeles, CA 90066	P.O. Box 6908 Beverly Hills, CA 90212	P.O. Box 996 West Covina, CA 91793
Phone #:	(310) 258-9451	(310) 275-3530	(626) 339-4404
Fax #	(310) 397-7686		(626) 339-9081
Website:	Best way to contact and get more information is through their website: <u>www.ierf.org</u>	www.aceil.com	www.aerc-eval.com
Email:		acei@aceil.com	aerc@cyberg8t.com
How long for evaluation?	15 working days	10 – 15 working days	15 working days
Cost:	\$150 Detailed Report \$20 Additional for Course Level Breakdown (Required) Total Costs: \$170	\$160 Comprehensive (Will Automatically Include Course Level Breakdown) * Bilingual Services will be provided with additional costs.	2 Years of College \$125 Over 2 Years → BA/BS \$150 \$25 Addition Charge for Course Level Breakdown (Required)
If no original documents?		Must have notarized or certified documents	Must have original transcripts, diploma, or official. <u>No exceptions</u>
Recommended Translation Agencies		Word Express (310) 260-7700 Bilingual Services (800) 436-6234	Do own translations, \$60 per page

Please Note: These evaluation services are the only ones accepted by Pasadena City College. **The evaluation must be a detailed or comprehensive report that includes a course-by-course review with unit value, grade, and lower/upper division breakdown.**