



PASADENA AREA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES BYLAWS

Title: Authority of the Board Delegated to the Superintendent/President

Bylaw No. 1620

Legal Authority: Education Code, Section 70902; Board Determination

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1. a. **Delegation of Authority to the Superintendent/President**
The adopted policies constitute the basic method by which the Board exercises its leadership. Having adopted these policies, the Board delegates to the Superintendent/President, who is to function in the dual capacity of Superintendent of the district and President of the College, the authority to carry out the policies and to specify administrative rules and regulations essential to implementation of said policies.
 - b. The Board delegates to the Superintendent/President any of the authorities provided for in the Education Code subject to delegation, except for those authorities specifically retained by the Board in other policies or bylaws, or in c below.
 - c. The Board retains the following authority(ies):
 - (1) The authority to approve any administration-recommended reclassification of a management position that will change that position from an academic to a classified position or from a classified to an academic position.
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2. **Absence of Superintendent/President**
The Superintendent/President shall appoint for the period of his own absence from campus an administrator-in-charge who shall have the authority referred to in Paragraph 2. In the event an appointment is not made by the Superintendent/President, the holders of the following positions, in the order named shall have the authority referred to in Paragraph 1:
 - a. Vice President - Administrative Services
 - b. Vice President – Instruction
 - c. Vice President – Student and Learning Services
 - d. Dean – Human Resources
 - e. Dean – External Relations
 - f. Dean – Planning and Research

The word "absence" as used herein means a combination of physical absence plus urgent circumstances which prevent the Superintendent/President from taking necessary action from off campus. Any appointment made for a period of at least two working days shall be reported to the President of the Board of Trustees.