



PUBLICATIONS OFFICE

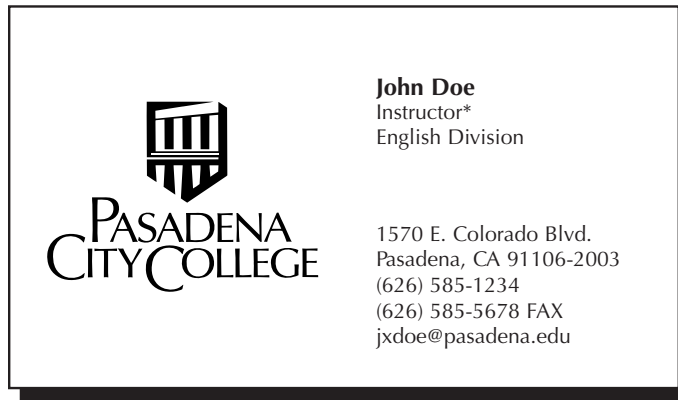
# Business Card Order Form

Please Provide Separate Form for Each Card Requested

One signed Publications Printing Request Form with your total order is required.

PLEASE TYPE or PRINT CLEARLY  
(attach sample card if no changes required)

— SAMPLE —



\*Must use title on record at Human Resources Office

Your Name \_\_\_\_\_

Your Title\* \_\_\_\_\_

Your Division or Office \_\_\_\_\_

1570 E. Colorado Blvd.  
Pasadena, CA 91106-2003

3035 E. Foothill Blvd.  
Pasadena, CA 91107-3106

Phone Number \_\_\_\_\_

FAX Number \_\_\_\_\_ (if authorized)

e-mail address \_\_\_\_\_@pasadena.edu

Number of cards (in multiples of 250): \_\_\_\_\_

**NOTE:**

The format of the card is limited to the above information.

If you have a special situation, please contact the Publications Office in LL-143 or call ext. 7250.