



Pasadena City College
2006-2007 Verification Worksheet

Independent

Federal Student Aid Programs

FORM APPROVED
 OMB NO. 1845-0041
 Verification Deadline 06/30/05

Your application was selected for review in a process called "Verification." Pasadena City College (PCC) will compare information from your application with signed copies of your (and your spouse's, if you are married) 2005 Federal tax forms, or with W-2 forms or other financial documents. The law says PCC has the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, PCC will send the corrections electronically to the Federal Processor. You will receive a copy of the changes by mail or email.

Complete this verification form and submit it to the PCC Office of Scholarships and Financial Aid as soon as possible. To avoid delays, make sure all documents are signed. You must provide copies of documents.

What you should do

1. Collect your (and your spouse's) financial documents (signed Federal income tax forms). Do not submit state (CA) forms.
2. Talk to your financial aid advisor if you have questions about completing this worksheet.
3. Fill in and sign the worksheet.
4. Bring, mail or fax the worksheet, tax forms and any other copies of documents PCC has requested to the Office of Scholarships and Financial Aid.
5. Remember, PCC will compare your information with your FAFSA. You do not need to make corrections using your SAR or electronically.

PCC must review the requested information, under the Federal financial aid program rules (34 CFR, Part 668).

A. Student Information

_____ Last name	_____ First name	_____ M.I.	_____ Social Security Number
_____ Address (include apt. no.)			_____ Date of birth
_____ City	_____ State	_____ ZIP code	_____ Phone number (include area code)

B. Family Information

List all the people in your household, including:

- yourself, and your and your spouse if you have one, and
- your children, if you will provide more than half their support from July 1, 2006 through June 30, 2007, and
- other people if they now live with you, and you provide more than half their support and will continue to provide more than half their support from July 1, 2006 through June 30, 2007.

Write the names of all household members. Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half-time between July 1, 2006 and June 30, 2007, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Martha Jones (example)	24	Wife	City University
		Self	

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0041. The time required to complete this information collection is estimated to average twelve minutes, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-5345. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Application and Pell Processing Systems Division, U.S. Department of Education, UCP, 830 First Street, NE, Washington, DC.

C. Student's Tax Forms and Income Information (all applicants)

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1. Check one box only. Tax returns include the 2005 IRS Form 1040, 1040A, 1040EZ, TeleFile Tax Record, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of the tax return, request a copy from the tax preparer or a copy of an Internal Revenue Service (www.irs.gov) form that lists tax account information.

- I have attached a signed copy of my 2005 Federal Tax form.
- I have requested an IRS Extension. A signed tax return will be submitted to PCC by _____ (date).
- I have NOT filed and according to IRS, I am NOT required to file a 2005 U.S. Income Tax Return.

2. **Worksheet A/B Income** (See Worksheets A and B of the Free Application for Federal Student Aid)

Types of Untaxed Income	2005 Amount	Types of Untaxed Income	2005 Amount
a. Child Support, Military Housing		d. Income Not Reported Elsewhere	
b. Social Security, Welfare/TANF		e. Money Paid on Your Behalf	
c. VA Non-Educational Benefits		f. Workers Compensation	

3. I did not file and according to IRS, I was not required to file a 2005 Federal income tax return but I did earn income from the employer listed below. The income I received in 2005 (use the W-2 form or other earnings statements if available) is:

Source of Income such as a part-time job or work in exchange for room and board	2005 Amount

D. Spouse's Tax Forms and Income Information (if student is married)

1. Check one box only. Tax returns include the 2005 IRS Form 1040, 1040A, 1040EZ, TeleFile Tax Record, a tax return from Puerto Rico or a foreign income tax return. If your spouse did not keep a copy of the tax return, request a copy from the tax preparer or a copy of an Internal Revenue Service form that lists tax account information.

- My spouse and I did or will file a joint return. Attached is a signed copy of our Federal tax form.
- My spouse and I filed separately. Attached is a signed copy of our separate Federal tax forms.
- My spouse has requested an IRS Extension. The signed tax return will be submitted to PCC by _____ (date).
- My spouse did NOT file and according to IRS, is NOT required to file a 2005 U.S. Income Tax Return.

2. **Worksheet A/B Income** (Student and Spouse See Worksheets A & B of the Free Application for Federal Student Aid)

Types of Untaxed Income	2005 Amount	Types of Untaxed Income	2005 Amount
a. Child Support, Military Housing		d. Income Not Reported Elsewhere	
b. Social Security, Welfare/TANF		e. Money Paid on Your Behalf	
c. VA Non-Educational Benefits		f. Workers Compensation	

3. If your spouse did not file and according to IRS, is not required to file a 2005 Federal income tax return, list below your spouse's employer(s) and any income received in 2005 (use the W-2 form or other earnings statements if available).

Source of Income such as a part-time job or work in exchange for room and board	2005 Amount

E. Sign this Worksheet

By signing this worksheet, I (we) certify that all the information reported on it is complete and correct. If married, spouse's signature is optional.

WARNING: if you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student _____ Date _____

Spouse _____ Date _____

Do not mail this worksheet to the Department of Education. Bring, mail or fax it to PC. Make sure tax form is signed.

Pasadena City College, Office of Scholarships and Financial Aid
1570 E. Colorado Blvd., Pasadena, CA 91106, FAX: (626) 585-7936 (www.pasadena.edu)