



International Student Center

### TRANSFER OUT REQUEST

Complete and submit this form if you have been accepted to another institution and need your PCC I-20 transferred to your new school.

FOR STUDENT TO COMPLETE	
Last Name:	First Name:
PCC ID#:	Date of Birth (month/day/year):
Cell Phone #:	City of Birth:
PCC Email Address:	@go.pasadena.edu

Name of your new school:	
New School City and State:	
Last day at PCC or Graduation Date (month/day/year):	
New School SEVIS School Code:	Date PCC I-20 Transfer/Release to New School (month/day/year):
Are you currently on OPT (Optional Practical Training)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, EAD expiration date:

Attach a copy of your acceptance/admissions letter

#### REMINDERS

- If your plans change and you decide to transfer to a different school or if you will not transfer at all, please alert the ISC BEFORE your release date. If you contact us with changes AFTER the release date, we will no longer have access to your immigration records and will not be able to make changes. Contact your new school.
- If you are transferring in the middle of the semester, you are responsible for dropping all of your PCC courses. Please check the refund deadlines to determine whether or not you will receive a refund
- My signature below signifies agreement of these terms and conditions

Student's Signature:	Date (month/day/year):
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For office use only:						
Initials _____	Date _____	Units _____	SEVIS _____	Request Log _____	SARS _____	Email _____