



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

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July 2, 2012

Dr. Mark Rocha
Superintendent/President
Pasadena City College
1570 East Colorado Boulevard
Pasadena, CA 91106

Dear President Rocha:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 6-8, 2012, considered the Midterm Report submitted by Pasadena City College. The purpose of this review was to assure that the recommendations made by the evaluation team had been addressed by the institution and that the College had also provided an update on the self-identified planning agendas which were included in the institutional Self Study Report.

The Commission noted that Pasadena City College, in its Midterm Report, responded to all five recommendations from the comprehensive review and reviewed progress on self-identified plans for improvement, several of which were linked to comprehensive team recommendations. In response to two recommendations about formal processes of evaluation, for governance and decision-making processes, and for program review, the College reported that an Institutional Effectiveness Committee was created, which evaluates planning processes annually; each governance group conducts an annual self-assessment; two campus surveys ask constituents about governance and decision-making; and consistent data sets have been defined and are used for program review and planning, with new data reports developed when a need is identified.

On the recommendation that SLO assessment be expanded to all programs and learning and support services, and that assessment results be incorporated into planning, the College reported that a requirement of assessment data analysis has been integrated into all program reviews; outcomes assessment is part of the College's resource allocation prioritization; and an annual assessment report is published, with course level information for every department of the College.

In response to the recommendation to establish, implement, and widely publicize policies and procedures to ensure quality and integrity of distance education, the College reported that policies and procedures were developed and were adopted by the Board of Trustees; policies are posted in several locations and are used in orientations.

Dr. Mark Rocha
Pasadena City College
July 2, 2012

The College also reported the recommendation for codes of ethics to be developed for management and classified employees has been met. A recommended Substantive Change Proposal for programs taught 50% or more in distance education format was filed and approved by the Commission in February 2012.

Institutions are expected to meet Standards at all times during the six-year review cycle and to provide evidence that they have addressed and resolved all recommendations made by the previous comprehensive evaluation team. At the time of the next regularly scheduled visit, the evaluation team will examine evidence and confirm that these College changes and improvements have been sustained.

The Midterm Report will become part of the accreditation history of the College and should be used in preparing for the next comprehensive evaluation. The Commission requires that you give the report and this letter appropriate dissemination to your College staff and to those who were signatories of your College report. This group should include the campus leadership, and the Board of Trustees. The Commission also requires that the Midterm Report and Commission action letter be made available to students and the public. Placing a copy on the College website can accomplish this.

Please note that the next comprehensive evaluation of Pasadena City College will occur in **Spring 2015**.

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring integrity, effectiveness, and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Mr. Robert B. Miller, Accreditation Liaison Officer
President, Board of Trustees, Pasadena Area Community College District