



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

10 COMMERCIAL BOULEVARD
SUITE 204
NOVATO, CA 94949
TELEPHONE: (415) 506-0234
FAX: (415) 506-0238
E-MAIL: accjc@accjc.org
www.accjc.org

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June 30, 2010

Dr. Lisa Sugimoto
Interim Superintendent/President
Pasadena City College
1570 East Colorado Boulevard
Pasadena, CA 91106

Dear President Sugimoto:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 9-11, 2010, reviewed the Follow-Up Report submitted by the College and the report of the evaluation team which visited Thursday, April 8, 2010. The Commission took action to accept the report and **continue Warning**. The Commission reminds the College of the requirement for a Follow-Up Report by **October 15, 2010** as noted in the Commission action letter of June 30, 2009. That report will be followed by a visit of Commission representatives.

In addition to the report requirements of the Follow-Up Report of **October 15, 2010**, as set forth in the June 30, 2009 Commission action letter, (to demonstrate resolution of deficiencies identified in the evaluation team report and associated with Recommendations 2, 3, 4, and 5). Pasadena City College should also demonstrate the institution's resolution of the deficiencies described in the team report and associated with the recommendations noted below:

Recommendation 1

The team recommends that the college develop a systematic assessment of evaluation mechanisms, i.e., program review and planning processes, to determine their effectiveness in improving student learning programs and services and administrative functions. Specifically, the college needs to implement a consistent data set for program review and process improvement (IB.6, 1B.7).

Recommendation 6 ⁵

The team recommends the college develop and implement formal processes for the regular evaluation of each component of its governance and decision-making structures and use the results for improvement as needed (IVA.5).

Commission Reminder: The Commission expects that institutions meet standards that require the identification and assessment of student learning outcomes, and the use of assessment data to plan and implement improvements to educational quality, by fall 2012. The Commission reminds Pasadena City College that it must be prepared to demonstrate that it meets these standards by fall 2012 (Standards I.B.1, II.A.2.e, II.A.2.f, II.B.4, and II.C.2).

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I wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with Accreditation Standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. Pasadena City College must correct the deficiencies no later than **June 2011** or the Commission will be compelled to act.

The Follow-Up Report will become part of the accreditation history of the College and should be used in preparing for the next comprehensive evaluation. I have previously sent you a copy of the Evaluation Team Report. Additional copies may now be duplicated. The Commission requires that you give the report and this letter appropriate dissemination to your college staff and to those who were signatories of your college report. This group should include campus leadership and the Board of Trustees. The Commission also requires that all reports be made available to students and the public. Placing copies in the college library can accomplish this. Should you want an electronic copy of the report, please contact Commission staff.

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc:

Mr. Robert B. Miller, Accreditation Liaison Officer
Board President, Pasadena Area Community College District
Dr. Jose Ortiz, Team Chair