

**EXECUTIVE COMMITTEE MEETING
PASADENA CITY COLLEGE FOUNDATION
REGULAR BUSINESS MEETING
Wednesday, March 13, 2019
4:00p.m. Open Session
Pasadena City College
Room G1
1570 E Colorado Blvd., Pasadena, California 91106**

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board" form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

I. CALL TO ORDER, ROLL CALL

II. OPEN SESSION (4:00 p.m.)

A. ANNOUNCEMENTS AND RECOGNITIONS

B. PUBLIC COMMENT ON NON-AGENDA ITEMS

The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.

Pg. 2..... **C. BOARD OF TRUSTEE'S REPORT – Hoyt Hilsman, Board of Trustee Liaison**

D. DISCUSSION ITEMS WITH POSSIBLE ACTION

Pg. 4..... 1. Approval of Minutes
i. January 9, 2019

Pg. 7..... 2. Approval of Expenditures from January 1, 2019

E. REPORTS

1. Update on Strategic Planning Process – L. Pendleton Armistead

2. Board Development Report – Sandi Mejia, Chair

Pg. 10..... a. Nominees recommended for election at March 19 Board meeting

Pg. 11..... b. Advisor to the Board Qualifications

Pg. 15..... 3. Financials – Wade Winter, Chair, Finance

4. Campaign Report – Dr. Jack Scott, Chair, Campaign

5. Foundation President's Report – Bill Hawkins

6. Executive Director's Report – Bobbi Abram

III. MOTION TO ADJOURN

FUTURE ACTIVITY DATES

Tuesday, March 19, 2019

Board of Directors Meeting – 7:30 a.m., Circadian Room

Wednesday, April 10, 2019

Executive Committee Meeting – 4:00 p.m. G1 (confirmed)

Wednesday, May 8, 2019

Executive Committtee Meeting – 4:00 p.m. G1 (confirmed)

Wednesday, June 12, 2019

Executive Committee Meeting – 4:00 p.m. G1 (confirmed)

Ocie Kara-Simonyan

From: Alexander Boekelheide
Sent: Wednesday, January 16, 2019 7:38 PM
To: Alexander Boekelheide
Subject: Board of Trustees meeting report, January 16, 2019

Hello:

In an effort to help our community stay informed about actions taken during governance meetings, I'm pleased to share a report from the most recent meeting of the Pasadena Area Community College District Board of Trustees.

- The board approved the contract of Dr. Erika Endrijonas as the college's 16th superintendent/president. Dr. Endrijonas' first day will be Tuesday, January 22, 2019. Her salary in her first year will be \$300,000, and will increase according to a [schedule approved by the board](#).
- At his final board meeting as superintendent/president, Dr. Rajen Vurdien thanked the board, faculty, staff, and community for their hard work and support during his tenure. He closed his remarks with a quote from Voltaire's *Candide*: "Tend your garden." The meeting paused for a standing ovation in recognition of his service, and every shared governance representative on the dais shared positive memories of their time with Dr. Vurdien.
- The board formally received the audit of the PCC Foundation for fiscal year 2018.
- Trustee Linda Wah was nominated by her peers to stand election for the board of the California Community College Trustees organization.
- Eight students and one staff member will travel to Sacramento later this month to take part in advocacy and governance efforts through the Associated Students Lobby Committee.
- Additional student travel to Las Vegas, Reno, and various locations in Southern California was approved.
- The district will digitize documents and other records under a \$100,000 contract awarded by the board to Viatron Systems.
- The board approved a number of personnel actions:
 - The board approved the hire of Claudette Bentley (as web developer in strategic communications and marketing), Silvestre Regalado (senior clerk, counseling), and Annie Wong (administrative assistant in the Small Business Development Center).
 - Joe Futtner, who currently serves as dean of the Visual Arts and Media Studies division, will transition to a new role as instructor in that division, effective July 1, 2019. In other actions approved by the board, Diana Kiaman was promoted from clerk to evaluator specialist in admissions and records, and Linda Valencia was named acting facilities space modification coordinator.
 - The board approved the retirements of professor Claudia Van Corva (after 28.5 years of service to the Natural Sciences division) and professor Rouyi Wu (17 years in English). The board also accepted the resignation of Richard Storti, who served as assistant superintendent and vice president of business and administrative services.

If you'd like to know more, you can access the [full board packet](#) (click "Jan 16, 2019" under the "Meetings" tab) from the meeting online. Video of the meeting is also available on [our YouTube channel](#).

The next regularly scheduled board business meeting will be Wednesday, February 20, at 6 p.m., in Creveling Lounge.

Thank you,
 Alex Boekelheide

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Ocie Kara-Simonyan

From: Alexander Boekelheide
Sent: Wednesday, February 20, 2019 8:15 PM
To: Alexander Boekelheide
Subject: Board of Trustees meeting report, February 20, 2019

Hello:

In an effort to help our community stay informed about actions taken during governance meetings, I'm pleased to share a report from the most recent meeting of the Pasadena Area Community College District Board of Trustees.

- In response to a question from Trustee Jim Osterling, Superintendent/President Erika Endrijonas, Ph.D., gave background on the college's decision to nullify a request for proposals for planning services related to the Educational Master Plan and Facilities Master Plan. The college has sufficient information on hand to devise an updated Educational Master Plan, Dr. Endrijonas said, so it would be imprudent to hire a firm to recreate work already done. In a similar vein, the college has already invested resources in a draft Facilities Master Plan, so an update of that draft should be sufficient to produce a final plan, Dr. Endrijonas said.
- The board approved an increase in the fees charged to nonresident students. For the 2019-20 academic year, nonresident students will pay \$265 per unit, plus an additional \$13/unit capital outlay fee, to attend the college. The total fee of \$278/unit represents an increase of \$12/unit over 2018-19 figures. Per state law, students attending PCC under AB540 will not be assessed these fees.
- The board approved a request from the Television and Radio department to change its name to Film, TV & Electronic Media. The change is intended to more accurately reflect the rapidly changing field in which students will produce content using multiple types of media platforms.
- Dr. Endrijonas began her superintendent/president report by observing a moment of silence for two employees who passed away last month: Evangelina Quintanar, a counselor who worked with Health Sciences students, and Ronald Miller, who was the college's locksmith.
- The fountain in the LL Building atrium will be removed by R2B Engineering under a contract worth \$117,000 that was approved by the board.
- The board approved a number of personnel actions:
 - Liesel Reinhart will serve as dean of the Performing and Communication Arts division, taking the place of James Arnwine. Ms. Reinhart's service will begin Feb. 25.
 - Yesenia Flores, a custodian in facilities services, and Dan Huynh, a research and planning analyst in the institutional effectiveness office, officially joined the PCC family.
 - The board accepted the resignation of Danielle Graham, who recently joined the college as an instructor in Social Sciences.

If you'd like to know more, you can access the [full board packet](#) (click "Feb 20, 2019" under the "Meetings" tab) from the meeting online. Video of the meeting is also available on our [YouTube channel](#).

The next regularly scheduled board business meeting will be Wednesday, March 20, at 6 p.m., in Creveling Lounge. The board will also hold a special meeting before March 20 at a time to be determined.

Thank you,
 Alex Boekelheide

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**EXECUTIVE COMMITTEE MEETING
PASADENA CITY COLLEGE FOUNDATION
REGULAR BUSINESS MEETING
Wednesday, January 9, 2019
4:00 P.M. Open Session
Pasadena City College
G1 Conference Room
1570 East Colorado Boulevard, Pasadena, California 91106**

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The Executive Committee of the Pasadena City College Foundation met on Wednesday, January 9, 2019 in G1 Conference Room, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 4:05 p.m. by Mr. Bill Hawkins, President.

Executive Committee Members Present

Mr. Jon Fuhrman
Mr. Bill Hawkins, President
Ms. Gloria Pitzer, Vice President
Dr. Jim Kossler
Ms. Sandi Mejia-Ramirez
Mr. Jim Sarni, Past President
Mr. RC Schrader
Dr. Jack Scott
Mr. Wade Winter, Treasurer

Executive Committee Members Absent

Mr. Scott Bell
Ms. Clara Potes-Fellow
Mr. Don Schweitzer, Secretary
Mr. Greg Sun
Dr. Rajen Vurdien, PCC Superintendent/President

Liaison, Board of Trustees

Mr. Hoyt Hilsman

PCC Foundation Staff Present

Ms. Bobbi Abram, Executive Director
Ms. Kris McPeak, Director of Operations
Ms. Dolores Ybarra, Development Manager
Ms. Patricia Pejoumand, Accountant

Guest(s)

Mr. Preston Howard, Board Member

II. OPEN SESSION

A. ANNOUNCEMENTS AND RECOGNITIONS

Bobbi announced that Dolores Ybarra and Kris McPeak were celebrating birthdays. Cake was served.

B. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

C. BOARD OF TRUSTEE'S REPORT

Mr. Hilsman announced the new superintendent/president will be approved at the January Board of Trustee's meeting. Dr. Erika Endrijonas' first day will be January 22nd.

The board accepted the external auditor's report for the 2018 fiscal year, which showed the district's financial reports and its compliance with state and federal requirements demonstrated "the highest level of assurance" that the district's financial statements were sound and complete.

D. DISCUSSION ITEMS WITH POSSIBLE ACTION

1. Approval of Minutes from the November 14, 2018 meeting.

MOTION: ON MOTION OF Mr. Fuhrman and seconded by Ms. Mejia-Ramirez, the Executive Committee voted by a unanimous vote (Fuhrman, Hawkins, Pitzer, Kossler, Mejia-Ramirez, Sarni, Schrader, Scott, Winter) of the nine members present to approve the minutes of the Executive Committee Meetings held on November 14, 2018.

2. Approval of Expenditures.

MOTION: ON MOTION OF Ms. Pitzer and seconded by Dr. Kossler, the Executive Committee voted by a unanimous vote (Fuhrman, Hawkins, Pitzer, Kossler, Mejia-Ramirez, Sarni, Schrader, Scott, Winter) of the nine members present to approve the expenditures as presented.

E. REPORTS AND PROJECTS

1. Finance Report –
Mr. Winter updated the committee on current financials and announced that expenses are where they should at this point of the year.
2. Campaign Report –
Dr. Scott announced the campaign to date has raised \$14.4 million. The campaign is on track to end June 2019.
3. PCC Foundation President's Report –
Mr. Hawkins updated the committee on the strategic planning interviews that will be taking place in the next few weeks. Strategic Planning Committee meetings won't begin until that process is done. Mr. Hawkins encouraged the committee to participate in the process either in person or by phone.

Mr. Hawkins updated the committee on the need to marshal resources to get clinical sites for the health science programs. There was a discussion of how to help fulfill this need.

Mr. Hawkins recognized under Dr. Scott's leadership the campaign built great visibility and success; we don't want to lose that momentum. He informed the committee of the need to create an advancement committee; establish and select a chair. Bill Goldmann & Carmella Grahn agreed to be the chair and vice chair of the new Advancement Committee and will be members of the Executive Committee.

4. Executive Director's Report
Ms. Abram announced to the committee the work being done for a new communications plan. The Communications Committee will monitor the plan.



She reminded the committee Pend Armistead will be onsite the 1st week of February and would like to have the in-person meetings with the Executive Committee members for the Strategic Plan survey.

Ms. Abram informed the committee about all nursing students receiving a scholarship to pay for NCLEX or ATI exams.

F. MOTION TO ADJOURN

There was a motion to adjourn the meeting at 5:00 pm.

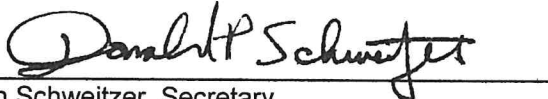
MOTION: ON MOTION OF Dr. Kossler and seconded by Mr. Fuhrman, the Executive Committee voted by a unanimous vote (Fuhrman, Hawkins, Pitzer, Kossler, Mejia-Ramirez, Sarni, Schrader, Scott, Winter) of the nine members present to adjourn the January 9, 2019 Executive Committee Meeting.

MOTIONS FOR APPROVAL – January 9, 2019

1. To approve the minutes of the Executive Committee Meeting held on November 14, 2018.
2. To approve expenditures presented on January 9, 2019.
3. To adjourn the January 9, 2019 Executive Committee Meeting.

Respectfully submitted,

By:



Don Schweitzer, Secretary

Pasadena City College Foundation
Check Register
January 31, 2019

Date	Amount	Number	Payee name	Memo	Account	Project
01/16/19	\$ 11,666.00	61206	Chelsea Philanthropy	Major Gifts Campaign Director Dec 2018	Unrestricted	Major Gifts Campaign Campaign Director
01/14/19	6,273.48	61203	Patricia Pejournand	Accounting Fees and travel reimbursement Jar	Unrestricted	Accounting Fees
01/08/19	6,062.31	61199	Patricia Pejournand	Accounting Fees and Travel	Unrestricted	Accounting Fees
01/16/19	5,073.78	61211	Roth Staffing Companies, L.P.	Consulting Fees WE 12/16/18 L Velasco	Unrestricted	Consulting Fees
01/02/19	4,118.00	61164	ColourWorks USA	Student Juried Exhibition	Art Alliance-GNT-R	Agency
01/16/19	2,890.80	61218	Nick Rail Music	Mellophone and baritone horn	Jerry and Terri Kohl-AGC-R	Agency
01/14/19	1,147.93	61204	Out-Fit	Program Equipment	Athletic Division-AGC-R	Agency
01/16/19	1,100.00	61216	Mejia Orozco	AIFS study abroad housing and meals	Friends of Foster Care-AGC-R	Agency
01/07/19	1,020.82	61180	I-8 Food Services	Board of Directors Meeting	Unrestricted	Foundation Meetings
01/02/19	927.56	61167	Xiaodan Leng	Reimburse expenses trip to university of mont Exp. of Teach Math & Phy-AGC-R	Exp. of Teach Math & Phy-AGC-R	Agency
01/16/19	666.29	61210	PCC Staging Services	Educators Panel	Hixon Teacher Prep-AGC-P	Agency
01/18/19	665.06	61221	Kristin Pilon	Reimburse Program Supplies	William Lindquist-AGC-P	Agency
01/18/19	591.50	61222	PCC Staging Services	Staging Services	Astronomy Prog-AGC-R	Agency
01/07/19	589.53	61183	AAA Flag & Banner Mfg. Co.	Tournament of Roses Honor Band Banners	Jerry and Terri Kohl-AGC-R	Agency
01/28/19	574.88	Debit	ATI	ATI fee Andrew Punsalan	Student Success Scholar-SCH-R	Scholarships
01/29/19	574.88	Debit	ATI	ATI fee Tyana Stewart	Student Success Scholar-SCH-R	Scholarships
01/18/19	574.88	Debit	ATI	Nursing Student Ericka Sanchez	Talty Family Nursing-SCH-R	Scholarships
01/07/19	500.00	61182	Vavrinek, Trine, Day & Company LLP	Auditing services December	Unrestricted	Audit Fees
01/07/19	500.00	61184	Abigail Abiog	NCLEX Fees	Student Success Scholar-SCH-R	Scholarships
01/07/19	500.00	61191	Kayla Smietanka	Breeze & Pearson RN FeesKayla	Student Success Scholar-SCH-R	Scholarships
01/07/19	500.00	61187	Giovani Leywa	Breeze & Pearson RN Fees	Student Success Scholar-SCH-R	Scholarships
01/07/19	500.00	61189	Julie Leonard	Breeze & Pearson RN Fees	Student Success Scholar-SCH-R	Scholarships
01/07/19	500.00	61185	Aziel Manago	NCLEX exams for 4th year student	Student Success Scholar-SCH-R	Scholarships
01/07/19	500.00	61196	Nataly Gonzalez	NCLEX exam for 4th year nursing student	Student Success Scholar-SCH-R	Scholarships
01/07/19	500.00	61186	Chanel Loyd	NCLEX Fees	Student Success Scholar-SCH-R	Scholarships
01/07/19	500.00	61190	Karyna Solis	NCLEX Fees	Student Success Scholar-SCH-R	Scholarships
01/07/19	500.00	61195	Naomi Bogonko	NCLEX Fees	Student Success Scholar-SCH-R	Scholarships
01/16/19	500.00	61213	Jerelino Sabino	RN Breeze & Pearson Fee	Student Success Scholar-SCH-R	Scholarships
01/16/19	500.00	61214	Jonica Portillo	RN Breeze & Pearson Fee	Student Success Scholar-SCH-R	Scholarships
01/16/19	500.00	61219	Thuy Thi Minh Pham	RN Breeze and Pearson Fees	Student Success Scholar-SCH-R	Scholarships
01/02/19	500.00	61174	Kellie Bohner	NCLEX exam 4th year student	Student Success Scholar-SCH-R	Scholarships
01/02/19	500.00	61169	Binh T. Nguyen	NCLEX exam 4th year student	Student Success Scholar-SCH-R	Scholarships
01/02/19	500.00	61170	Colten Tognazzini	NCLEX exam 4th year student	Student Success Scholar-SCH-R	Scholarships
01/02/19	500.00	61177	Sarah Flores	NCLEX exam 4th year student	Student Success Scholar-SCH-R	Scholarships
01/02/19	500.00	61175	Konstantin Brusilovsky	NCLEX exam 4th year nursing student	Student Success Scholar-SCH-R	Scholarships
01/02/19	500.00	61171	Edward Chang	NCLEX exam 4th year nursing student	Student Success Scholar-SCH-R	Scholarships
01/18/19	500.00	61224	Yuk Ting Michelle Mok	RN Breeze and Pearson Fee	Student Success Scholar-SCH-R	Agency
01/14/19	429.68	61201	Dyan Miller	Reimburse program equipment expense	Athletic Division-AGC-R	Agency

Date	Amount	Number	Payee name	Memo	Account	Project
01/16/19	375.00	61215	Martine Jones	AlFS study abroad meals	Friends of Foster Care-AGC-R	Agency
01/07/19	324.58	61179	Bobbi Abram	Reimburse expenses	Unrestricted	Community Involvement
01/07/19	300.00	61188	Grace Du	RN Fees NCLEX	Student Success Scholar-SCH-R	Scholarships
01/07/19	300.00	61197	Thuy Thi Minh Pham	NCLEX exam for 4th year nursing student	Student Success Scholar-SCH-R	Scholarships
01/07/19	300.00	61193	Marvin Dela Cruz	NCLEX exam for 4th year nursing student	Student Success Scholar-SCH-R	Scholarships
01/07/19	300.00	61192	Kristopher Conechado	NCLEX exam for 4th year nursing student	Student Success Scholar-SCH-R	Scholarships
01/16/19	300.00	61217	Michelle Badillo	RN Breeze Fee	Student Success Scholar-SCH-R	Scholarships
01/02/19	300.00	61176	Rebeka Hovanessian	NCLEX exam 4th year nursing student	Student Success Scholar-SCH-R	Scholarships
01/02/19	300.00	61168	Abbie Chen	NCLEX exam 4th year student	Student Success Scholar-SCH-R	Scholarships
01/02/19	300.00	61172	Gheorghe Petre Scurtu	NCLEX exam 4th year student	Student Success Scholar-SCH-R	Scholarships
01/14/19	272.89	61205	Rita Nazarian	Reimburse Program luncheon expense	Dental Hygiene Assoc-AGC-R	Agency
01/29/19	229.94	61225	I-8 Food Services	Catering for SBDC meeting	Unrestricted	Agency
01/01/19	220.00	Debit	University Club	Fees and lunch	Unrestricted	Memberships
01/16/19	210.88	Debit	BannerBuzz	Step and Repeat for Hixon TPP	Hixon Teacher Prep-AGC-P	Agency
01/16/19	202.53	61208	Jennifer Orona	Reimburse program materials expense	Friends of Parent Edu-AGC-R	Agency
01/07/19	200.00	61181	Isela Ocegueda	Festival of Women Authors Registration	English Division-AGC-R	Agency
01/07/19	200.00	61194	Michelle Badillo	NCSBN reimbursement for Nursing student	Student Success Scholar-SCH-R	Scholarships
01/29/19	200.00	61229	Yitong Ding	Registration Fee Music 043 Fall 2018	Piano Program-AGC-R	Scholarships
01/29/19	200.00	61227	Cana Kashima	Registration fee Music 043 Fall 2018	Piano Program-AGC-R	Scholarships
01/29/19	200.00	61223	Jonathan Chai	Boone Rad Tech Program Reimbursement	Boone Achievement Award-SCH-R	Scholarships
01/18/19	175.00	61223	Jonathan Chai	Reimburse supplies for writing center	English Division-AGC-R	Agency
01/02/19	160.51	61166	Robert Lee	Textbooks for Hixon student resource	Hixon Teacher Prep-AGC-P	Agency
01/22/19	155.91	Debit	Amazon.com	Fire prevention Scholarship Ceremony	Robert Westerbeck-SCH-P	Agency
01/18/19	150.00	61220	City of Pasadena Fire Department	Reimburse classroom equipment expense	Athletic Division-AGC-R	Agency
01/29/19	135.59	61228	Fred Fimbres	Refreshments Executive Committee Meeting	Unrestricted	Foundation Meetings
01/16/19	131.72	61207	I-8 Food Services	Office supplies	Unrestricted	Office Supplies
01/04/19	130.44	Debit	Amazon.com	Jeanette Mann Ctr meeting	Unrestricted	Foundation Meetings
01/08/19	128.75	Debit	Panera	Registration for MUSC 042C Fall 2018	Piano Program-AGC-R	Scholarships
01/02/19	100.00	61173	Jason Perez	Introduction of Dr. Andrijonas	Unrestricted	Community Involvement
01/14/19	90.00	Debit	Twilight Club	Board Directory handbook	Unrestricted	Printing Expense
01/29/19	85.82	61226	PCC Duplication Services	Luggage for student Mejia Orozco	Friends of Foster Care-AGC-R	Scholarships
01/11/19	79.99	Debit	Amazon.com	Refreshments for Foundation meetings	Unrestricted	Foundation Meetings
01/22/19	77.86	Debit	Costco	Cake for birthdays and Board mtg	Unrestricted	Foundation Meetings
01/07/19	73.00	Debit	Nothing Bundt	Water for office	Unrestricted	Office Supplies
01/11/19	68.41	Debit	Ready Refresh	Water for Office	Unrestricted	Office Supplies
01/17/19	68.41	Debit	Ready Refresh	Parking permit Sabrina Katarjian	Unrestricted	Office Supplies
01/25/19	64.00	Debit	PCC	meeting with Charlie Goldsmith	Third Party Scholarships-SCH-R	Scholarships
01/18/19	60.40	Debit	Cafe Santorini	English Div Open House	Unrestricted	Foundation Meetings
01/22/19	53.50	Debit	Cash Management Fee	Hardware for T of R Band banners	Unrestricted	Bank Fees
01/02/19	45.00	61165	PCC Staging Services	Reimburse program materials expense	English Division-AGC-R	Agency
01/16/19	39.42	61212	AAA Flags and Banners	Reimburse Lunch Meeting expense	Jerry and Terri Kohl-AGC-R	Agency
01/16/19	36.09	61209	Kelly McCord		Friends of Parent Edu-AGC-R	Agency
01/14/19	35.51	61200	Bobbi Abram		Unrestricted	Foundation Meetings

Date	Amount	Number	Payee name	Memo	Account	Project
01/01/19	24.30	Debit	University Club	Fees and lunch	Unrestricted	Foundation Meetings
01/08/19	16.73	Debit	Amazon.com	Creamer for office	Unrestricted	Office Supplies
01/28/19	15.48	Debit	Amazon.com	Coffee for Office	Unrestricted	Office Supplies
01/16/19	10.00	Debit	LAZ Parking	Meeting with Charlie Goldsmith	Unrestricted	Foundation Meetings
01/09/19	9.95	Debit	Amazon.com	Office supplies	Unrestricted	Office Supplies
01/14/19	6.55	61202	Lisa Velasco	Reimburse coffee creamer expense	Unrestricted	Foundation Meetings
	<u>\$62,211.54</u>					

L. Charmayne Mills Ealy

2268 Mar Vista Ave. • Altadena, CA 91001
 Phone: 626-644-1569 • Fax: 626-798-4889
 E-Mail: Charmayneme@aol.com



RESUME

PROFESSIONAL EXPERIENCE

STEAM:CODERS, Director of Operations, Pasadena, CA. 2014 - Present

STEAM:CODERS inspires underserved and underrepresented K-12 students and their families through *Science, Technology, Engineering, Art, and Math (STEAM)*. The nonprofit teaches logic, critical thinking and problem solving.

United States Department of Justice, United States Trustee Program, Los Angeles, California 1984-2014 (Retired).

Served as the Assistant United States Trustee for the Central District of California, Los Angeles Office from December of 1984 to July 2014. Performed principal duties of supervision and oversight of bankruptcy cases filed in the Central District of California. Assigned to perform regional responsibilities for management and administration of program operations for all four offices in the region. In addition, managed and monitored the oversight of assignment, training, and performance of trustees appointed to administer bankruptcy cases.

United States Department of Justice, Justice Management Division, Washington D.C. 20530-1979-1984

Served as a Budget Analyst for the Justice Management Division. Appointed as a Presidential Management Intern 1979-1981.

EDUCATION

University of Southern California
 Los Angeles, California 90007
 Masters, Public Administration, 1979

University of California, Los Angeles
 Los Angeles, California 90024
 B.A. Political Science, 1976

COMMUNITY ACTIVITIES



Pasadena Delta Foundation – Board of Directors 2014 – Present

Member of the Pasadena Delta Foundation Board, a 501(c)(3) non-profit organization dedicated to supporting the academic awards and public service programs of the Pasadena Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

Pasadena Child Health Foundation – Board of Directors 2010-2016

Pasadena

Child Health Foundation Board (PCHF) - a private foundation (501)(c)(3). PCHF promotes mental and physical health by providing funding to organizations working to reduce disparities that adversely impact the health of children living in or attending school in the Pasadena Unified School District area.

Jack and Jill of America, Inc. – Pasadena Chapter - 1999 to 2013

Member

and President of local chapter of Jack and Jill of America, Inc., an African American organization of mothers who nurture children ages 2-19 through chapter programming, leadership training, and philanthropic giving.

Friends of Cleveland Elementary School, Pasadena - 2003 – 2012

Member of

Group consisting of seven families who adopted Cleveland Elementary School to provide support for school programming and operational needs.

California African American Museum – Board of Directors – 2000 to 2010

President,

Friends Foundation for the California African American Museum, 2006-2008

President, State

Board of Directors of the California African American Museum, 2001-2006

Member, Delta Sigma Theta Sorority, Inc.

Member, Pasadena Altadena Chapter of The Links, Inc.

Friend, Pasadena Altadena Community Endowment Fund (PACEF)

Member, Steward Board –First African Methodist Episcopal Church, Pasadena, CA

PERSONAL: Married to Raymond Ealy with one son, Aaron Mills Ealy

INTERESTS: The Arts, and Reading

STEPHANIE LAM

1095 ROSALIND RD, SAN MARINO, CA 91108 • (626) 272-2775 • lams@usc.edu

EXPERIENCE

Kam Sang Company, Inc., Arcadia, CA

VP of Asset Management, Hotels and Commercial Properties Division, September 2014 to Present

- Drafted detailed valuation model for \$150M sale of commercial property based on true T-12 at 6.5% net
- Modeled various capitalization structures based on lender negotiations to recommend optimal financing alternatives for \$130M commercial property acquisition
- Created waterfall analyses outlining financial forecast rationale as part of due diligence for the potential purchase of several hotel and commercial properties and presented deliverables to senior management
- Produced Corporate segment cash flow forecasts used by Treasury for year-end cash planning and capital structure management purposes
- Finalized quarterly and annual budgets for hotels and commercial properties to reduce expenses by 5%

Asset Manager, Hotels and Commercial Properties Division, June 2013 to September 2014

- Performed due diligence on potential \$170M hotel property acquisition in a Section 1031 like-kind exchange
- Responsible for the analysis of variances against budget for the construction and opening of The Ritz-Carlton Rancho Mirage, providing ad-hoc financial analysis, decision support, and hotel operations budget forecasting
- Acted as senior project manager working directly with contractors and Ritz Carlton project managers to manage timely completion of construction project per The Ritz-Carlton and Marriott Corporate brand standards
- Worked as a part of Corporate in-house interior design team on the completion of The Ritz-Carlton Rancho Mirage as well as on renovations for the Hilton Lake Las Vegas

Ernst & Young, LLP, Los Angeles, CA

Assurance Staff - Financial Services Office, September 2011 to June 2013

- Audited management-prepared valuations for both equity and debt positions including capital structure waterfalls, DCF models, and market multiple approaches
- Conducted comparable company analyses to validate multiples used in support of portfolio company valuations
- Communicated frequently with Controllers, CFO's, and portfolio managers regarding fund performance and testing procedures
- Industry exposure includes mezzanine debt funds, private equity firms, and other buy-side financial institutions
- Utilized Bloomberg terminals to help value complicated derivatives

EDUCATION

University of Southern California, Marshall School of Business, Los Angeles, CA

Masters of Accounting, May 2011

Graduation Class Speaker, Took Optional MBA Course in Strategy And Operations Through CFO Lens

GPA: 3.4

Bachelor of Science in Accounting, May 2011

Dean's List, Alpha Lambda Delta Honor Society

GPA: 3.5

Stanford University, Economics, Palo Alto, CA (Summer 2007)

QUALIFICATIONS/SKILLS & INTERESTS

Certified Public Accountant (Active)

- Licensed by the California Board of Accountancy as of December 2012

Software

- Financial: Microsoft Office, Capital IQ, Yardi, Great Plains
- Design: Photoshop, Illustrator, AutoCAD

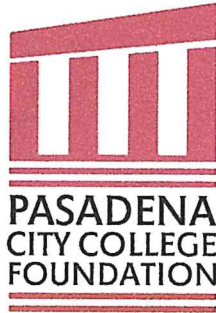
Interests

- Certified Yoga Sculpt Instructor

Abbreviated Resume

Nancy C Lan

Personal information:	Married to John Hall (Caltech Professor) ; Reside in Altadena CA and have one son Galen Hall
Email:	nancyclan@yahoo.com
Education:	B.S. Chemistry, Fu Jen Catholic Univ., Taiwan Ph. D. Biochemistry, Kent State Univ. Post-Doctoral fellow, Physiology, Univ. of Illinois
Academic Appointments:	Research Faculty at UCSF (Molecular Endocrinology) Caltech (Molecular Immunology) USC (Molecular Pharmacology)
Honor:	Caltech Honorary Alum
Research Awards:	Principal or co-principal investigator of seven research grants funded by NIH, NSF and private donors
Industrial Positions:	Cocensys Inc (V.P. of Research and Drug Discovery ; V.P. of Scientific Affairs and Intellectual Property) E Con Pharmaceutical Consulting (Principal, IP management and out-licensing patents for clients)
Publications:	Author or co-authors of 66 journal articles 23 book chapters and review articles 13 U.S. issued patents 16 patent applications
Volunteer positions:	USC Pacific Asia Museum (docent since 2010, honorary docent, education and new docent training chair) Caltech Y (board member since 2006) Caltech student cooking class (since 2006)



CRITERIA FOR SELECTION AS

ADVISOR TO THE BOARD

The Pasadena City College Foundation, in accordance with its Bylaws, may select members of the community to serve as Advisors to the Board.

The purpose of the Advisors is to support the PCC Foundation to:

- Create an historical legacy of strong and continuous leadership in the community
- Engage individuals, organizations and corporations in the college community
- Advocate for initiatives that support the Foundation, Pasadena City College, and its students
- Provide assistance as needed in public relations, communications and fundraising
- Serve as a resource of advice and counsel to the Foundation on organizational issues

To bring structure and recognition to this group, the Board Development Committee recommends the following criteria be established to determine qualification and renewal of Advisors:

1. Advisors will be asked to serve a three-year term, but there are no term limits. After three years, the Advisors will be evaluated to determine whether they are interested and eligible for renewal.
2. Advisors will be engaged with the PCC Foundation in the following ways:
 - ✓ Attend Foundation events
 - ✓ Serve as a resource when called upon by the Board of Directors or Executive Director
 - ✓ Serve on a committee, if desired
 - ✓ Engage as a resource in fundraising strategies and solicitations
 - ✓ Financially support the Foundation
3. Advisors will receive invitations to Board meetings, social events and are invited to serve on PCC Foundation committees.
4. Upon completion of a three-year term, the Board Development Committee will review qualifications and eligibility of Advisors and make a recommendation to the Executive Committee for renewal of another three-year term.

Pasadena City College Foundation
Balance Sheet
February 28, 2019

Assets	Actual		
Current Assets			
Cash and Cash Equivalents			
BOW 635 Operating	\$650,763.85		
BOW 619 Net Community	\$130,572.80		
BOW 544 Debit Card	\$8,288.99		
CS MM-335	\$87,691.63		
CS MM-932	\$69,574.58		
	<u>\$946,891.85</u>		
Accounts Receivable			
Pledges Receivable Current	\$140,685.35		
Holding	\$629.35		
	<u>\$141,314.70</u>		
	<u>\$1,088,206.55</u>		
Long Term Assets			
Investments			
CS Inv 335	\$25,262,493.59		
Osher Funds	\$2,086,155.10		
	<u>\$27,348,648.69</u>		
Lots in Arizona	\$10,850.00		
Pledges Receivable Long Term	\$2,688,821.00		
	<u>\$30,048,319.69</u>		
	<u>\$31,136,526.24</u>		
Liabilities and Fund Balance			
Fund Balance			
Unrestricted Fund Balance	\$2,771,990.85		\$2,771,990.85
Temp Restricted Fund Balance	\$9,908,199.41		\$9,908,199.41
Perm Restricted Fund Balance		\$18,456,335.98	\$18,456,335.98
	<u>\$2,771,990.85</u>	<u>\$9,908,199.41</u>	<u>\$18,456,335.98</u>
			<u>\$31,136,526.24</u>

Pasadena City College Foundation
Income Statement
February 28, 2019

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenues				
Operating Revenue				
Donations	\$132,796.74			\$132,796.74
Total Operating Revenue	\$132,796.74			\$132,796.74
Program Donations				
Agency		\$810,762.08	\$700.00	\$811,462.08
Scholarship		\$772,697.84	\$322,596.50	\$1,095,294.34
Total Program Donations		\$1,583,459.92	\$323,296.50	\$1,906,756.42
Administrative Fee Revenue				
Administrative Fee	\$326,348.98			\$326,348.98
Total Administrative Fee Revenue	\$326,348.98			\$326,348.98
Investment Income				
Interest				\$118,579.25
Dividends				\$42,067.99
Cost Basis Adjustment				\$27,944.48
Unrealized Gain/Loss				\$72,586.90
Realized Gain/Loss				\$169,010.08
Investment Management Fees				(\$85,773.00)
ADR Fees				(\$22.80)
Investment Income Allocation	\$41,327.14	\$303,065.71		
Total Investment Income	\$41,327.14	\$303,065.71		\$344,392.90
Total Revenues	\$500,472.86	\$1,886,525.63	\$323,296.50	\$2,710,295.04
Expenses				
Program Expenses				
Personnel Expenses	\$6,508.75			\$6,508.75
Program Support				
Scholarships		\$350,751.03		\$350,751.03
Agency		\$319,534.09		\$319,534.09
Total Program Support		\$670,285.12		\$676,793.87
Operating Expenses				
Administrative Fee		\$326,348.98		\$326,348.98
Community Involvement	\$36,692.94			\$36,692.94
Discretionary Fund	\$364.41			\$364.41
Conference and Seminar	\$1,327.29			\$1,327.29
Foundation Meetings	\$3,930.07			\$3,930.07
Consulting Fees	\$2,656.00			\$2,656.00
Advertising	\$4,000.00			\$4,000.00
Total Operating Expenses	\$48,970.71	\$326,348.98		\$375,319.69
Total Program Expenses	\$55,479.46	\$996,634.10		\$1,052,113.56

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
General and Administrative				
Personnel Expenses	\$48,041.27			\$48,041.27
Operating Expenses				
Accounting Fees	\$86,800.00			\$86,800.00
Consulting Fees	\$40,519.74			\$40,519.74
Office Supplies	\$1,994.90			\$1,994.90
Printing Expense	\$1,129.82			\$1,129.82
Postage	\$6.70			\$6.70
Computer Software and Equipment	\$2,353.95			\$2,353.95
Office Interior	\$50.68			\$50.68
Photocopier Lease	\$1,709.54			\$1,709.54
Advertising	\$9,670.00			\$9,670.00
Legal Fees	\$125.00			\$125.00
Bank Fees	\$438.50			\$438.50
Miscellaneous	\$19.79			\$19.79
Subscriptions	\$619.00			\$619.00
Audit Fees	\$7,070.00			\$7,070.00
Travel	\$2,989.37			\$2,989.37
Software Training	\$510.00			\$510.00
Total Operating Expenses	\$156,006.99			\$156,006.99
Total General and Administrative	\$204,048.26			\$204,048.26
Development Expenses				
Personnel Expenses	\$42,453.25			\$42,453.25
Fundraising Expenses				
Computer Software and Equipment	\$13,142.01			\$13,142.01
Advertising	\$2,835.00			\$2,835.00
Donor Cultivation	\$566.71			\$566.71
Annual Dinner	\$9,656.10			\$9,656.10
Memberships	\$2,001.43			\$2,001.43
Database Maintenance	\$500.00			\$500.00
Software Training	\$812.50			\$812.50
Major Gifts Operational	\$37,921.42			\$37,921.42
Major Gifts Campaign Campaign Director	\$83,197.89			\$83,197.89
Total Fundraising Expenses	\$150,633.06			\$150,633.06
Total Development Expenses	\$193,086.31			\$193,086.31
Total Expenses	\$452,614.03	\$996,634.10		\$1,449,248.13
Transfers				
Transfers In				
Transfer from other funds	(\$2,608.00)	(\$453,899.58)	(\$40,000.00)	(\$496,507.58)
Total Transfers In	(\$2,608.00)	(\$453,899.58)	(\$40,000.00)	(\$496,507.58)
Transfers Out				
Transfer to other funds	\$40,108.00	\$372,582.48	\$83,817.10	\$496,507.58
Total Transfers Out	\$40,108.00	\$372,582.48	\$83,817.10	\$496,507.58
Total Transfers	\$37,500.00	(\$81,317.10)	\$43,817.10	
BEGINNING FUND BALANCE	\$2,802,959.16	\$9,050,564.91	\$18,021,955.31	\$29,875,479.38
NET SURPLUS/(DEFICIT)	\$10,358.83	\$971,208.63	\$279,479.40	\$1,261,046.91
ENDING FUND BALANCE	\$2,813,317.99	\$10,021,773.54	\$18,301,434.71	\$31,136,526.29

Pasadena City College Foundation
 Unrestricted Budget
 February 28, 2019

	Total Budget 6/30/2019	YTD Budget 2/28/2019	YTD Actual 2/28/2019	YTD Budget Variance
Revenues				
Operating Revenue				
Donations	\$260,000.00	\$173,333.32	\$132,796.74	(\$40,536.58)
Board Designated Athletic Field - Retained Earnings	300,000	175,000	-	(\$175,000.00)
Promise Program - Retained Earnings	100,000	58,333	-	(\$58,333.33)
Contracted Funds From SCPR	300,000	175,000	-	(\$175,000.00)
Total Operating Revenue	\$960,000.00	\$581,666.65	\$132,796.74	(\$448,869.91)
Administrative Fee Revenue				
Administrative Fee	\$328,346.00	\$218,897.32	\$326,348.98	\$107,451.66
Total Administrative Fee Revenue	\$328,346.00	\$218,897.32	\$326,348.98	\$107,451.66
Total Revenues	\$1,288,346.00	\$800,563.97	\$459,145.72	(\$341,418.25)
Expenses				
Program Expenses				
Personnel Expenses	\$15,442.90	\$10,295.26	\$6,508.75	\$3,786.51
Operating Expenses				
Community Involvement	\$20,000.00	\$13,333.32	\$36,692.94	(\$23,359.62)
Discretionary Fund	\$3,000.00	\$2,000.00	\$364.41	\$1,635.59
Conference and Seminar	\$3,000.00	\$2,000.00	\$1,327.29	\$672.71
Foundation Meetings	\$6,000.00	\$4,000.00	\$3,930.07	\$69.93
Awards and Recognition	\$2,000.00	\$1,333.32	\$0.00	\$1,333.32
Consulting Fees	\$20,000.00	\$13,333.32	\$2,656.00	\$10,677.32
Printing Expense	\$25,000.00	\$16,666.64	\$0.00	\$16,666.64
Postage	\$5,000.00	\$3,333.32	\$0.00	\$3,333.32
Events	\$5,000.00	\$3,333.32	\$0.00	\$3,333.32
Advertising	\$15,000.00	\$10,000.00	\$4,000.00	\$6,000.00
Promise Program	100,000	66,666.67		\$66,666.67
Athletic Field	300,000	200,000.00		\$200,000.00
Total Operating Expenses	\$504,000.00	\$335,999.91	\$48,970.71	\$287,029.20
Total Program Expenses	\$519,442.90	\$346,295.17	\$55,479.46	\$290,815.71
General and Administrative				
Personnel Expenses	\$166,040.46	\$110,693.61	\$48,041.27	\$62,652.34
Operating Expenses				
Accounting Fees	\$130,000.00	\$86,666.64	\$86,800.00	(\$133.36)
Consulting Fees	\$10,000.00	\$6,666.64	\$40,519.74	(\$33,853.10)
Office Supplies	\$3,000.00	\$2,000.00	\$1,994.90	\$5.10
Printing Expense	\$1,000.00	\$666.64	\$1,129.82	(\$463.18)
Postage	\$1,000.00	\$666.64	\$6.70	\$659.94
Computer Software and Equipment	\$5,000.00	\$3,333.32	\$2,353.95	\$979.37
Office Interior	\$5,000.00	\$3,333.32	\$50.68	\$3,282.64
Photocopier Lease	\$2,500.00	\$1,666.64	\$1,709.54	(\$42.90)
Advertising	\$15,000.00	\$10,000.00	\$9,670.00	\$330.00
Legal Fees	\$3,000.00	\$2,000.00	\$125.00	\$1,875.00
Bank Fees	\$2,000.00	\$1,333.32	\$438.50	\$894.82
Taxes	\$250.00	\$166.64	\$0.00	\$166.64
Miscellaneous	\$2,000.00	\$1,333.32	\$19.79	\$1,313.53
Subscriptions	\$3,000.00	\$2,000.00	\$619.00	\$1,381.00

	Total Budget 6/30/2019	YTD Budget 2/28/2019	YTD Actual 2/28/2019	YTD Budget Variance
Audit Fees	\$15,000.00	\$10,000.00	\$7,070.00	\$2,930.00
Travel	\$3,000.00	\$2,000.00	\$2,989.37	(\$989.37)
Software Training	\$2,000.00	\$1,333.32	\$510.00	\$823.32
Total Operating Expenses	\$202,750.00	\$135,166.44	\$156,006.99	(\$20,840.55)
Total General and Administrative	\$368,790.46	\$245,860.05	\$204,048.26	\$41,811.79
Development Expenses				
Personnel Expenses	\$114,162.00	\$76,107.95	\$42,453.25	\$33,654.70
Fundraising Expenses				
Printing Expense	\$5,000.00	\$3,333.32	\$0.00	\$3,333.32
Computer Software and Equipment	\$12,000.00	\$8,000.00	\$13,142.01	(\$5,142.01)
Advertising	\$2,000.00	\$1,333.32	\$2,835.00	(\$1,501.68)
Miscellaneous	\$2,000.00	\$1,333.32	\$0.00	\$1,333.32
Travel	\$1,000.00	\$666.64	\$0.00	\$666.64
Donor Cultivation	\$10,000.00	\$6,666.64	\$566.71	\$6,099.93
Presidents Circle	\$12,000.00	\$8,000.00	\$0.00	\$8,000.00
Annual Dinner	\$12,000.00	\$8,000.00	\$9,656.10	(\$1,656.10)
Memberships	\$4,000.00	\$2,666.64	\$2,001.43	\$665.21
Database Maintenance	\$5,000.00	\$3,333.32	\$500.00	\$2,833.32
Software Training	\$10,000.00	\$6,666.64	\$812.50	\$5,854.14
Major Gifts Operational	\$110,000.00	\$73,333.32	\$37,921.42	\$35,411.90
Major Gifts Campaign Campaign Director	\$150,000.00	\$100,000.00	\$83,197.89	\$16,802.11
Total Fundraising Expenses	\$335,000.00	\$223,333.16	\$150,633.06	\$72,700.10
Total Development Expenses	\$449,162.00	\$299,441.11	\$193,086.31	\$106,354.80
Total Expenses	\$1,337,395.36	\$891,596.33	\$452,614.03	\$438,982.30
NET OPERATING SURPLUS/(DEFICIT)	(\$49,049.36)	(\$91,032.35)	\$6,531.69	\$97,564.04
Investment Income				
Investment Income Allocation	\$90,000.00	\$60,000.00	\$41,327.14	(\$18,672.86)
Total Investment Income	\$90,000.00	\$60,000.00	\$41,327.14	(\$18,672.86)
Transfers				
Transfers In				
Transfer from other funds	\$0.00	\$0.00	(\$2,500.00)	\$2,500.00
Total Transfers In	\$0.00	\$0.00	(\$2,500.00)	\$2,500.00
Transfers Out				
Transfer to other funds	\$0.00	\$0.00	\$40,000.00	(\$40,000.00)
Total Transfers Out	\$0.00	\$0.00	\$40,000.00	(\$40,000.00)
Total Transfers	\$0.00	\$0.00	\$37,500.00	(\$37,500.00)
NET SURPLUS/(DEFICIT)	\$40,950.64	(\$31,032.35)	\$10,358.83	\$41,391.18

Pasadena City College Foundation
Check Register
February 28, 2019

Date	Number	Payee Name	Amount	Description	Account	Project
02/12/19	61259	Snap-On Industrial	\$ 45,790.23	Program equipment	Agency	Auto. Associates-AGC-R
02/28/19	61236	Pasadena City College	30,305.67	Salary and Benefits Foundation Dec 2018	Salaries	Scholarship General-SCH-R
02/01/19	61235	Elder Tree	11,666.00	PCC Pathways Campaign for students	Agency	Promises Count-GNT-R
02/28/19	61261	Chelsea Philanthropy	6,274.18	Major Gifts Director fee January 2019	Accounting Fees	Unrestricted
02/01/19	61237	Patricia Pejoumand	5,730.00	Accounting Fees Jan 15-31 and Travel January	Scholarships	Third Party Scholarships-SCH-R
02/12/19	61260	National Service Trust	5,425.00	Refund - Scholar not enrolled	Accounting Fees	Unrestricted
02/12/19	61272	Patricia Pejoumand	5,425.00	Accounting Fees February 16-28 2019	Accounting Fees	Unrestricted
02/28/19	61264	Patricia Pejoumand	3,300.01	Accounting Fees Feb 1-15 2019	Consulting Fees	Unrestricted
02/01/19	61238	Roth Staffing Companies, L.P.	3,300.01	Consulting Fee WE 01/13/19 Lvelasco	Consulting Fees	Unrestricted
02/28/19	61267	Roth Staffing Companies, L.P.	2,895.00	Consulting Fees WE 2/3/19 Lvelasco	Consulting Fees	Unrestricted
02/28/19	61263	Outlook Newspapers	2,895.00	Advertising Fees	Advertising	Unrestricted
02/05/19	Debit	Uline	2,456.35	automotive supplies	Agency	Auto. Associates-AGC-R
02/08/19	61258	Monica Tantlinger	2,000.00	Reimburse Softball team retreat expenses	Agency	Major Gifts Athletics-AGC-R
02/01/19	Debit	Pasadena City College	698.00	Sabrina Katarjian	Scholarships	Third Party Scholarships-SCH-R
02/14/19	Debit	Myers Tires	560.62	Tires for automobiles	Agency	Auto. Associates-AGC-R
02/14/19	61271	Masters of Taste	500.00	Wine Barrel Sponsor	Community Involvement	Unrestricted
02/12/19	61273	Alisa Shim	500.00	Tiana Banks #24 Scholar	Scholarships	Tiana Sanders #24 Sch-SCH-R
02/12/19	61246	Robert Lam	500.00	RN Breeze and Pearson Fees Nursing Students	Scholarships	Student Success Scholar-SCH-R
02/12/19	61240	Daisy Sanchez	500.00	Puente Scholar - matriculating student	Scholarships	Puente Project-SCH-R
02/12/19	61244	Maria Reyes	500.00	Puente Scholar - matriculating student	Scholarships	Puente Project-SCH-R
02/01/19	61249	Dalit Padua	500.00	RN Breeze and Pearson Fees	Scholarships	Student Success Scholar-SCH-R
02/12/19	61241	Jeff Chan	350.00	Support Student success towards completion	Scholarships	Latino's Scholars Fund-AGC-P
02/14/19	61269	Allison Robertson	300.00	Excellence in Japanese Language	Scholarships	Kathleen Loly-SFA-P
02/12/19	61275	Donald Loewel	297.51	Reimburse program expenses	Agency	PCC Small Business Dev-AGC-R
02/05/19	Debit	University Club	295.64	Stewardship and dues	Major Gifts Operational	Unrestricted
02/01/19	61250	Linden Optometry, A.P.C.	289.15	New glasses student Katherine Devine	Scholarships	America Dream Keepers-SCH-R
02/12/19	61239	Aaron Wong	280.00	Support Student success towards completion	Scholarships	Latino's Scholars Fund-AGC-P
02/12/19	61242	Jonathan Calderon	280.00	Support Student success towards completion	Scholarships	Latino's Scholars Fund-AGC-P
02/05/19	Debit	University Club	220.00	Stewardship and dues	Memberships	Unrestricted
02/07/19	Debit	CASE	215.00	Legislative update inv 1006810244	Conference and Seminar	Unrestricted
02/01/19	61232	De Lage Landen Financial Services	212.71	Copier Lease January 2019	Photocopier Lease	Unrestricted
02/01/19	61233	De Lage Landen Financial Services	212.71	Copier Lease December 2018	Photocopier Lease	Unrestricted
02/12/19	61277	Speech Language Pathology Audiology and Hearing Aid Dispensers Board	200.00	Membership Fees	Agency	Katie Peters Memorial-AGC-R
02/12/19	61243	Kristopher Conchedo	200.00	Pearson RN Fee Nursing student	Scholarships	Student Success Scholar-SCH-R
02/12/19	61245	Rebeka Hovanessian	200.00	Pearson RN Fee Nursing Student	Scholarships	Student Success Scholar-SCH-R
02/01/19	61252	Vicente Carlos	200.00	Student basic needs	Scholarships	Students in Need-AGC-R
02/12/19	61274	Carol Calandra	194.64	Reimburse program expenses	Agency	Fund for Veterans Edu-AGC-S
02/14/19	61270	Myers Tire Supply	135.90	Program Supplies	Agency	Auto. Associates-AGC-R
02/12/19	61276	Patricia D'Orange-Martin	119.96	Reimburse program expenses	Agency	Fund for Veterans Edu-AGC-S
02/01/19	61251	Nikki Gruver	110.00	CSU App Reimbursement	Scholarships	Student Success Scholar-SCH-R
02/19/19	Debit	Costco	100.95	Refreshments for Foundation meetings	Foundation Meetings	Unrestricted
02/14/19	Debit	Ready Refresh	93.18	Water for Foundation Office	Office Supplies	Unrestricted
02/01/19	Debit	DUSTID2	83.37	Communication Comm Mtg	Major Gifts Operational	Unrestricted
02/08/19	61256	AT&T	78.24	Phone bill student Katherine Devine	Scholarships	America Dream Keepers-SCH-R
02/06/19	Debit	Green Street Rest	77.81	Strategic planning meeting	Community Involvement	Unrestricted
02/08/19	61257	Helen Au	71.12	Reimburse classroom equipment	Agency	Athletic Division-AGC-R
02/28/19	61265	PCC Extension	70.00	Hospitality Operations Prg student registration	Agency	Foothill Campus-AGC-R
02/12/19	61247	Sara Wang	55.00	Support student success towards completion	Scholarships	Latino's Scholars Fund-AGC-P
02/01/19	61254	Bobbi Abram	55.00	Reimburse Refreshments Red & Green	Community Involvement	Unrestricted
02/01/19	Debit	Amazon.com	47.48	Tablecloth & clock CDC 219	Agency	Hixon Teacher Prep-AGC-P
02/01/19	61248	Marilyn Johnson	46.03	Reimburse Retreat snacks	Agency	Natural Sciences-AGC-R
02/01/19	61255	PCC Staging Services	45.00	Writers in Residence Workshop	Agency	Natural Sciences-AGC-R
02/28/19	61268	Shelita Gutter	42.37	Reimburse office candy	Agency	Natural Sciences-AGC-R
02/28/19	Debit	Amazon.com	39.86	Book rental Sabrina Katarjian	Scholarships	Third Party Scholarships-SCH-R
02/04/19	Debit	Amazon.com	34.01	Office Supplies	Office Supplies	Unrestricted
02/12/19	Debit	Amazon.com	30.43	Xerox Waste Box replacement	Office Supplies	Unrestricted
02/08/19	61253	PCC Athletics	30.00	T-shirts for Foundation managers	Community Involvement	Unrestricted
02/01/19	Debit	The Rose	29.04	Red & Green Celebration	Community Involvement	Unrestricted

Date	Number	Payee Name	Amount	Description	Account	Project
02/01/19	61231	Clara Lee	23.53	Reimburse office cart part expense	Office Supplies	Unrestricted
02/28/19	61262	Clara Lee	21.90	Flowers for coaches Cancer Game	Community Involvement	Unrestricted
02/28/19	61266	PCC Publications Office	20.00	Scholarship Certificates	Agency	Robert Westerbeck-SCH-P
02/01/19	61230	Annalisa Chang-Miller	17.98	Reimburse mileage SWP Teach LA Citrus College	Agency	Hixon Teacher Prep-AGC-P
02/19/19	Debit	Commons Garage	16.00	Managers meeting parking	Discretionary Fund	Unrestricted
02/01/19	61234	Dolores Ybarra	11.11	Reimburse Get well cards W Galloway	Donor Cultivation	Unrestricted
02/06/19	Debit	Modern Parking	6.00	Red & Green celebration	Community Involvement	Unrestricted
			<u>\$164,224.69</u>			

Pasadena City College
Major Gifts Campaign
As of February 28, 2019

	Budget	YTD	
	2018-2019	Actual	Variance
		2018-2019	
Revenue			
Unrestricted	276,000	115,033	(160,967)
Unrestricted Investment Income		\$41,327.14	
Restricted	2,484,000	1,780,292	(703,708)
Restricted Investment Income		\$303,065.71	
Restricted Pledges	41,886	503,000	461,114
Unrestricted Pledges	41,886	14,000	(27,886)
TOTAL REVENUE	2,843,772	2,756,718	(431,447)
EXPENSES			
Major Gifts	492,524	121,119	371,405
TOTAL EXPENSES	492,524	121,119	371,405
Income Less Expense	\$ 2,351,248	\$ 2,635,598	\$ 284,350

Pledges	
Beginning Balance	\$ 529,750.33
New Pledges	-
Adjustments	7,500.00
Pledge Payments Received	20,250.33
Ending Balance	<u>\$ 517,000.00</u>

Pasadena City College Foundation
Pledges Receivable
February 28, 2019

Total Pledged	Fund	Pledge Balance at 1/31/2019	Pledge Balance at 2/28/2019	Payments Received in February
20,000.00	Art Association	3,825.00	3,825.00	-
150,000.00	Berger Found-CDC GR	100,000.00	100,000.00	-
10,000.00	Child Development Center	9,165.00	8,998.00	167.00
5,000,000.00	Found-Endowment	2,024,999.05	2,024,999.05	-
8,000.00	Gertmenian	8,000.00	8,000.00	-
2,000.00	Gertmenian Food Emergency	2,000.00	1,000.00	1,000.00
16,666.66	IMPACT-Arts	13,333.33	13,333.33	-
2,500.00	IMPACT-Arts	1,875.00	1,875.00	-
5,000.00	Carol Liu Scholarship	40,000.00	40,000.00	-
75,000.00	IMPACT-CTE	45,000.00	45,000.00	-
5,000.00	IMPACT-CTE	3,000.00	3,000.00	-
16,666.67	IMPACT-CTE	13,333.33	13,333.33	-
300,000.00	IMPACT-CTE	300,000.00	300,000.00	-
15,000.00	IMPACT-Scholarships	9,000.00	9,000.00	-
2,500.00	IMPACT-Scholarships	2,000.00	2,000.00	-
25,000.00	IMPACT-Scholarships	20,000.00	20,000.00	-
10,000.00	IMPACT-Scholarships	8,000.00	8,000.00	-
2,500.00	IMPACT-Scholarships	2,000.00	2,000.00	-
10,000.00	Impact -Scholarships	10,000.00	10,000.00	-
25,000.00	JackScottSCH	16,000.00	16,000.00	-
11,000.00	Kossler	6,600.00	6,600.00	-
16,666.67	Moon	13,333.34	13,333.34	-
10,000.00	Opera Program Fund	7,500.00	5,000.00	2,500.00
5,000.00	PCC Retirees Association	2,075.00	2,075.00	-
25,000.00	PCC Retirees	20,000.00	20,000.00	-
10,000.00	PCC Retirees	10,000.00	9,000.00	1,000.00
40,000.00	Unrestricted	24,000.00	24,000.00	-
30,000.00	Unrestricted	27,000.00	26,500.00	500.00
5,000.00	Unrestricted	3,000.00	3,000.00	-
75,000.00	Unrestricted	40,000.00	25,000.00	15,000.00
15,000.00	Unrestricted	8,850.00	8,850.00	-
5,000.00	Unrestricted	3,000.00	3,000.00	-
25,000.00	Unrestricted	20,000.00	20,000.00	-
5,000.00	Unrestricted	4,666.68	4,583.35	83.33
10,000.00	Unrestricted	10,000.00	10,000.00	-
2,500.00	Unrestricted	2,125.00	2,125.00	-
6,000.00	Unrestricted	6,000.00	6,000.00	-
10,000.00	Smadison	8,000.00	8,000.00	-
5,000.00	Vets	2,075.00	2,075.00	-
				-
5,943,500.00		2,849,755.73	2,829,505.40	20,250.33