

**BOARD OF DIRECTORS MEETING
PASADENA CITY COLLEGE FOUNDATION
QUARTERLY REGULAR BUSINESS MEETING
Tuesday, December 15, 2020**

**8:00 a.m. Open Session
Pasadena City College**

**Zoom Conference: <https://cccconfer.zoom.us/j/97243779635>
1570 East Colorado Boulevard, Pasadena, California 91106**

AGENDA

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a “Request to Address the Board” form and give it to the Board Secretary prior to the deliberation of the agenda item. Individual speakers are limited to five minutes; total audience participation on any agenda item is limited to thirty minutes.

QUARTERLY REGULAR BUSINESS MEETING

I. CALL TO ORDER – Gloria Pitzer, President

II. OPEN SESSION

A. PUBLIC COMMENT ON NON-AGENDA ITEMS

The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.

B. ANNOUNCEMENTS AND INTRODUCTIONS

Pg. 4..... III. ACTION ITEMS

1. Election of Directors and Advisors – Jack Scott, Chair, Board Development
 - i. Directors – Craig Washington, Rob Floe
 - ii. Advisors – Phyllis Specht

Pg. 7..... 2. Approval of Minutes of September 15, 2020 Quarterly Board Meeting

IV. REPORTS

A. COLLEGE PRESIDENT’S REPORT – Dr. Erika Endrijonas

Pg. 12..... B. TRUSTEE LIASION REPORT– James Osterling

Pg. 15..... C. ADVANCEMENT COMMITTEE – Bob Miller & Don Schweitzer, Chairs

D. BOARD DEVELOPMENT REPORT – Jack Scott & Charmayne Mills Ealy, Chairs

E. BUSINESS COUNCIL REPORT - Bill Hawkins/ Hoyt Hilsman, Co-chairs

Pg. 20..... F. FINANCE & INVESTMENT - Wade Winter, Chair

G. COMMUNICATIONS AND PUBLIC RELATIONS – Ralph Frammolino, Chair

H. SCHOLARSHIP & STUDENT SUCCESS COMMITTEE REPORT- Greg Sun, Chair

I. PCC FOUNDATION PRESIDENT’S REPORT – Gloria Pitzer

J. EXECUTIVE DIRECTOR’S REPORT – Bobbi Abram

K. ADJOURN QUARTERLY REGULAR BUSINESS MEETING

V. FUTURE COMMITTEE MEETINGS

Advancement Committee – Wednesday, January 20, 2021

Board Development Committee – Tuesday, January 26, 2021

Business Council Committee – Thursday, January 7, 2021

Scholarship & Student Success Committee – Tuesday, January 5, 2021

Executive Committee – Wednesday, January 13, 2021

Finance & Investment Committee – Thursday, February 4, 2021

**BOARD OF DIRECTORS QUARTERLY MEETING
PASADENA CITY COLLEGE FOUNDATION
REGULAR BUSINESS MEETING
Tuesday, December 15, 2020
4:00p.m. Open Session
Pasadena City College
ZOOM Conference <https://cccconfer.zoom.us/j/97243779635>
1570 E Colorado Blvd., Pasadena, California 91106**

Prior to roll call, I would like to make clear for the record of this meeting, and it should be reflected in the minutes, that this PCC Foundation board meeting is conducted pursuant to California Government Code Section 54953, as amended by Gov. Gavin Newsom in Executive Order N-25-20, dated March 12, 2020, in that all members of the board are at their residences and all are participating by remote video- or teleconference.

It is now appropriate to conduct roll call.

[ROLL CALL]

I would now like to request that each member of the board, in turn, respond to the following questions. I will start with BOARD MEMBER #1:

1. [BOARD MEMBER NAME], can you hear me well?
2. Were you able to hear our proceedings up until now?
3. Do you have a copy of the agenda for this meeting?

Next, I would like to request that BOARD MEMBER #2 respond to the same questions:

[REPEAT THE SAME QUESTIONS]

[REPEAT THROUGH ALL BOARD MEMBERS]

I would now like to ask that any member of the PCC Foundation board speak up at this time if they have not been able to clearly hear any member of the board. [BRIEF PAUSE] Hearing no comment, the record should reflect that all board members present have indicated that they were able to hear all other board members clearly.

I would next request that any board member speak up at this time if such board member has any reason to believe, based on voice recognition or otherwise, that any person representing themselves to be a certain board member is not truly so. [BRIEF PAUSE] Hearing no comment, the record should reflect that no board member has expressed doubt that any board members are the parties participating by teleconference.

I would now like to advise the board members and the public that any votes taken during the remote conference portion of this meeting must be taken by roll call.



Robert Floe is the president and founder of Floe Financial Partners, an investment advisory firm in Pasadena, CA. Floe Financial Partners has been helping individuals, charities and corporations for 33 years.

Rob lives in Pasadena with his partner Henrique Martins and two Shih Tzus, Henri and Coco.

He has served as the chairman of the board of Union Station Homeless Services, and has been on the boards of Five Acres, Heifer International Foundation and Pando Populus.

A native of Minnesota, Rob graduated from Macalester College in St. Paul, MN. He has endowed a scholarship fund at Macalester.

While in Minnesota, Rob managed campaigns for Minnesota House, Senate and Congress.

Rob served as a lobbyist in Washington, DC for Bread for the World.

He has lived in Holland working with an interdenominational Christian youth group.

Rob enjoys boating, skiing, singing and fine arts, and hosts meditation retreats at his home.

CRAIG L. WASHINGTON
Vice President

Tournament of Roses Vice President Craig L. Washington has been a volunteer member since 2000 and will serve as the Association's President in 2028. He will provide leadership for the 139th Rose Parade and 114th Rose Bowl Game on January 1, 2028.

Washington was appointed a Tournament of Roses Chair in 2014 and a Director in 2016. He has served as Chair of the Queen & Court committee, Equestrian, Student Ambassadors and Formation Area committee, as well as Vice Chair of Decorating Places, Coronation, Kickoff and Tailgate committee. During this time, he has also served on the Tournament of Roses Foundation Board.

Professionally, Washington is a licensed Certified Public Accountant and California Real Estate Broker. He currently serves as a Regional Contract Manager for Jacobs Engineering Group Inc., one of the largest technical services companies in the world. Prior to his work at Jacobs, Washington was Founder and CEO of Equisource, a real estate brokerage firm that served San Gabriel Valley, which he operated for 20 years. Washington began his professional career in Public Accounting with Arthur Andersen's Los Angeles office.

Washington has been an active community volunteer and leader. He was appointed by then City of Pasadena Mayor Bill Bogard and Pasadena City Councilman

John Kennedy to serve as Chairman of the Northwest Commission. During Washington's tenure on the Northwest Commission, he played an instrumental role in the development and opening of Heritage Square, a 70-unit senior housing complex, and the \$20 million renovation of Robinson Park and Recreation Center located in northwest Pasadena.

Washington was born and raised in Pasadena and attended Pasadena Unified School District schools from kindergarten through 12th grade, graduating from Pasadena High School. Washington attended San Francisco State University and obtained a B.S. in Business Administration with an emphasis in Accounting.

Craig and Lorie Washington live in Pasadena and have one daughter, Drew Helen Washington, who served as the 2012 Rose Queen®.

BOARD OF DIRECTORS MEETING
PASADENA CITY COLLEGE FOUNDATION
MINUTES OF THE
ANNUAL MEETING & QUARTERLY REGULAR BUSINESS MEETING
Tuesday, September 15, 2020
8:00 A.M. Open Session
Pasadena City College
Zoom Conference: <https://cccconfer.zoom.us/j/93078217748>
1570 East Colorado Boulevard, Pasadena, California 91106

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The Board of Directors of the Pasadena City College Foundation met on Tuesday, September 15, 2020 via Zoom conference, Pasadena City College, located at 1570 East Colorado Boulevard, Pasadena, California 91106.

QUARTERLY REGULAR BUSINESS MEETING

I. CALL TO ORDER

The meeting was called to order at 8:03 a.m. by Ms. Gloria Pitzer, President.

Board of Directors Present:

Mr. Geoffrey Baum (nominee)	Ms. Nancy Lan
Mr. Glenn Bowie	Dr. Robert Miller
Mr. Sheldon Bull	Mr. Michael Mitchell
Ms. Vivian Chan	Ms. Ryan Newman
Ms. Dana Dattola	Ms. Gloria de Olarte
Ms. Charmayne Mills Ealy	Ms. Gilda Pettit
Dr. Erika Endrijonas (PCC Superintendent-President)	Ms. Clara Potes-Fellow (joined later)
Mr. Ralph Frammolino	Ms. Gloria Pitzer (President)
Mr. Mark Harmsen	Dr. Jack Scott
Mr. Bill Hawkins (Past President)	Mr. Gregory Sun
Mr. Hoyt Hilsman	Mr. Justin Tsui
Mr. William Krantz (nominee)	Mr. Wade Winter (Treasurer)
Ms. Cynthia Kurtz	

Board of Directors Absent:

Mr. Scott Bell	Mr. R.C. Schrader
Ms. Carmella Grahn	Mr. Don Schweitzer
Mr. Jim Sarni	Mr. Chuck Stanislawski

Board of Trustees Liaison:

Mr. James Osterling
Ms. Berlinda Brown

Advisory Members Present:

Ms. Janet Rose

Foundation Staff Present:

Ms. Bobbi Abram, Executive Director
Ms. Kris McPeak, Director of Operations
Ms. Dolores Ybarra, Development Manager
Ms. Patricia Pejoumand, Accountant
Ms. Ocie Kara-Simonyan, Administrative Assistant
Ms. Lisa Velasco, Administrative Assistant

Guest(s):

Mr. Geoffrey Baum, Nominee to become member of the board
Mr. William Krantz, Nominee to become member of the board
Mr. Jon Fuhrman, Nominee to become Advisor to the board
Mr. Preston Howard, Nominee to become Advisor to the board

Ms. Estela Richeda, Nominee to become Advisor to the board
Ms. Mackenzie Rivera, Associated Students President

II. OPEN SESSION

A. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

B. INTRODUCTION OF GUESTS

Dr. Jack Scott introduced William Krantz and Geoffrey Baum, the nominees who were present to become members of the Board of Directors. He also introduced the three nominees who were present to become Advisors to the board, Jon Fuhrman, Preston Howard and Estela Richeda.

C. ACTION ITEMS

Approval of the two nominees, Geoffrey Baum and William Krantz for Board Members.

MOTION: **ON MOTION OF** Mr. Winter and seconded by Mr. Frammolino, the Board voted by a unanimous vote of the twenty-two members (Bowie, Bull, Chan, Dattola, Ealy, Endrijonas, Frammolino, Harmsen, Hawkins, Hilsman, Kurtz, Lan, Miller, Mitchell, Newman, Olarte, Pettit, Pitzer, Scott, Sun, Tsui and Winter) to approve the following two nominees: Geoffrey Baum and William Krantz to become members of the Board of Directors. Upon approval, Mr. Baum and Mr. Krantz were counted in the quorum and invited to vote.

Approval of three nominees to become Advisors to the board.

MOTION: **ON MOTION OF** Dr. Scott and seconded by Mr. Winter, the Board voted by unanimous vote of twenty-four members present (Baum, Bowie, Bull, Chan, Dattola, Ealy, Endrijonas, Frammolino, Harmsen, Hawkins, Hilsman, Krantz, Kurtz, Lan, Miller, Mitchell, Newman, Olarte, Pettit, Pitzer, Scott, Sun, Tsui and Winter) to approve the following three nominees: Jon Fuhrman, Preston Howard and Estela Richeda to become Advisors to the board.

Approval of Minutes of June 16, 2020 Annual & Quarterly Board Meeting

MOTION: **ON MOTION OF** Dr. Endrijonas and seconded by Mr. Frammolino, the Board voted by unanimous vote of twenty-four members present (Baum, Bowie, Bull, Chan, Dattola, Ealy, Endrijonas, Frammolino, Harmsen, Hawkins, Hilsman, Krantz, Kurtz, Lan, Miller, Mitchell, Newman, Olarte, Pettit, Pitzer, Scott, Sun, Tsui and Winter) to approve the minutes of June 16, 2020 Annual & Quarterly Board meeting.

Approval of the 2020-2021 Budget

Ms. Abram presented the budget on pg.13

MOTION: **ON MOTION OF** Mr. Winter and seconded by Mr. Mitchell, the Board voted by a unanimous vote of the twenty-four members present (Baum, Bowie, Bull, Chan, Dattola, Ealy, Endrijonas, Frammolino, Harmsen, Hawkins, Hilsman, Krantz, Kurtz, Lan, Miller, Mitchell, Newman, Olarte, Pettit, Pitzer, Scott, Sun, Tsui and Winter) to approve the 2020-2021 Budget as presented.

I. REPORTS

A. COLLEGE PRESIDENT'S REPORT

Dr. Endrijonas reported the college has been closed for three consecutive days due to the air quality. Some custodial personnel and campus police are the only ones that come to campus during this time.

It's the 4th week of classes – enrollment is down; 7% headcount and 9% in enrollment. A lot has to do with being online and for a big portion of the students this is not the way they want to study. Another reason is that all of the K-12 districts are also doing online instruction which makes it even harder to manage kids and study.

The state is in the process of transitioning from one fiscal model to another – currently we are in what's called Hold Harmless – financially we are not harmed by our enrollment changes but the college is harmed by the state budget by the lack of any federal dollars coming.

This year the college will be borrowing \$35 million dollars in what is called tax avenue anticipation notes. This is because we are getting the money, we are just not getting it in at the time that we need to use to pay for our bills. The upside is the Federal CARES act dollars that came through a state grant can pay for the interest.

PCC is the winner of the John D. Rice award for student success. John D. Rice is the father of Condoleezza Rice. The college will officially be presented with the award on September 30th as part of the end of the vision for success conference.

The college will have a virtual site visit from the Aspen Institute the week of October 5th – in which they will conduct two and a half days of interviews with folks across our campus. This is the third time that PCC has been in the top 10. The prize will be awarded May 2021.

The next accreditation site visit will be the week of March 8, 2021. The college is in the final process of finishing the Institutional self-evaluation report. Our Board of Trustee member, Ms. Berlinda Brown is the board representative to our accreditation committee on campus. Dr. Endrijonas commented the college is very fortunate to have Berlinda.

Chancellor Eli Oakley sent out an email to all of the CEO's statewide encouraging everyone to make an announcement sooner than later that the college will continue to be online through Spring 2021. PCC has yet to make the decision. But many of the other surrounding colleges have already made the announcement.

B. TRUSTEE LIASION REPORT

Trustee Osterling welcomed the two new members: Geoffrey Baum & William Krantz and thanked the three Advisors for staying on.

Mr. Osterling noted back in March the Board of Trustees voted emergency authority to the Superintendent-President – to give Dr. Endrijonas the right to make any rapid decisions and not have to delay for the once a month board meetings. He commended Dr. Endrijonas for the outstanding work and decisions she has made.

Mr. Osterling mentioned the college has a board policy set to have a minimum of 18% operational reserve. This puts the college in a better shape knowing there are difficult times ahead. He thanked Trustee John Martin for encouraging the board and establishing this policy.

Trustee Berlinda Brown welcomed Geoff Baum and William Krantz to the board.

C. ADVANCEMENT REPORT

Dr. Bob Miller, Vice Chair of the committee spoke and directed attention to pg. 28 in the packet – it's a summary narrative of the Fundraising plan the Advancement committee will engage for 2020-2021. The fundraising efforts are categorized under four big headings: Major Gift's program, Annual Giving program, Planned Giving program and Stewardship. Dr. Miller further discussed each category.

D. BUSINESS COUNCIL REPORT

Mr. Hoyt Hilsman said the mission of the Business Council is to support the college in developing contacts in the broader community in Southern California in various industries to find internships and possible employment for our talented and diverse student body.

The committee will be asking the Foundation board members and their contacts to help develop a database which can be used as long term industry contacts. In the next two weeks, an email will be sent out to each board member asking to share any contacts that you might have.

They are thinking of also having quarterly roundtables with industry folks such as business, entertainment and healthcare technology – to listen to what their needs are.

E. FINANCIAL REPORT

Mr. Winter reported we are two months into our financial year.

The Finance & Investment committee has created a smaller Ad Hoc Investment committee to review the benchmark and Investment Policy.

Mr. Mitchell mentioned regarding the volatility discussion – the markets were down 23% in March and bounced back up to 64% by September.

F. COMMUNICATIONS AND PUBLIC RELATIONS REPORT

Mr. Frammolino reported there is a print newsletter, and an email newsletter that is sent out twice a month to folks on our mailing list.

Also using Graduway – a communication and engagement software to develop alumni acquisition and affinity through the platform. This is all called captive media – items we generate on our own.

Currently they are discussing steps for earned media.

G. SCHOLARSHIP & STUDENT SUCCESS COMMITTEE REPORT

Mr. Greg Sun reminded everyone to mark their calendars for the virtual scholarship ceremony – which will be held December 4th. He encouraged board members to participate in the reviewing process.

Ms. Kris McPeak reported the sponsorship program is progressing. Currently they have nine referrals but they anticipate more as students start telling their friends and colleagues about the program. The current issues seem to be related to food and housing insecurities.

H. PCC FOUNDATION PRESIDENT'S REPORT

Ms. Pitzer thanked the staff and board for all their hard work. She is impressed by the caliber of people we keep getting on the board and have on the Foundation board.

I. EXECUTIVE DIRECTOR'S REPORT

Ms. Abram acknowledged that Ms. Clara Potes-Fellow is on the zoom call.

In lieu of Hometown Legend Series, we will have a virtual wine tasting on October 23rd.

Posey Institutional loan program will be beginning. We have 25 students. APU has been a great partner to extend our deadlines to make sure that our students will not be dropped for non-payment.

II. ADJOURNMENT

Ms. Pitzer thanked the Foundation team for their professionalism and adjourned the meeting at 9:29am.

MOTION: **ON MOTION OF** Mr. Winter and seconded by Mr, Mithcell, the Board voted by unanimous vote of twenty-five members present (Baum, Bowie, Bull, Chan, Dattola, Ealy, Endrijonas, Frammolino, Harmsen, Hawkins, Hilsman, Krantz, Kurtz, Lan, Miller, Mitchell, Newman, Olarte, Pettit, Pitzer, Potes-Fellow, Scott, Sun, Tsui and Winter) to adjourn the Quarterly Regular Business Meeting held on Tuesday, September 15, 2020.

MOTIONS CARRIED – September 15, 2020

QUARTERLY BOARD MEETING

1. To approve the two nominees to the Board.
2. To approve the three Advisors to the Board.
3. To approve the Minutes of June 16, 2020 Annual & Quarterly Board Meeting.
4. To approve the 2020-2021 Budget.
5. To adjourn the Quarterly Regular Business Meeting held on Tuesday, September 15, 2020.

Respectfully submitted,

By: _____
Hoyt Hilsman, Secretary



From: [Alexander Boekelheide](#)
To: [Alexander Boekelheide](#)
Subject: Board of Trustees meeting report, Dec. 9, 2020
Date: Wednesday, December 09, 2020 9:48:49 PM
Attachments: [image001.png](#)

Hello:

In an effort to help our community stay informed about actions taken during governance meetings, I'm pleased to share a report from the most recent meeting of the Pasadena Area Community College District Board of Trustees.

- The board gave its official stamp of approval to the college's primary accreditation document, the Institutional Self-Evaluation Report (ISER). The board paid tribute to work done by accreditation liaisons Crystal Kollross and Thea Alvarado and recognized collaborative nature of the document's journey through the shared governance process.
- Board President Jim Osterling opened the public portion of the meeting with something he hoped would become a monthly custom: an acknowledgement of the native peoples on whose land PCC is located.
- The board cleared the way for the college to borrow more than \$25 million to cover deferred revenue in the state budget. The action allows PCC to join a pool of colleges around the state that are issuing bonds on future tax revenue to make sure that state revenue shortfalls do not impact operations. Recent developments in Sacramento could render the bonds unnecessary, in which case any outstanding debt will be retired.
- Dr. Erika Endrijonas recognized Assistant Superintendent/Vice President for Instruction Dr. Terry Giugni, who will retire from PCC at the end of this month. Stephanie Fleming, dean of instructional services, shared sentiments from deans and staff in the Instruction area, many of which mentioned Dr. Giugni's fondness for wine and craft beer, his affinity for data-driven decision making, and his warm heart and mentorship of his colleagues. Visibly touched by the remarks, Dr. Giugni said "PCC is...an amazing place, and there are all sorts of various accolades, but it's because of the people that work here." He said that one positive note of the coronavirus pandemic was that he had called in to the meeting from his retirement home in Atascadero, where he had just finished a dinner of lasagna with his wife, daughter, and three grandkids. "I know what's going to happen moving forward is going to be great," he said.



We'll miss you, Terry!

- Pending approval by the state Department of Finance, PCC will issue a \$2.5 million contract to Ampco Contracting to demolish the current Sarafian Building and prepare the site for a new science building.
- Salvatrice Cummo, Jason Barquero, and Jaqueline Javier of the Economic Workforce Development office gave a presentation on the Robert G. Freeman Center for Career and Completion. From its opening 18 months ago, the Freeman Center has been a source of new programming and new thinking about careers for PCC's students, faculty, and community.
- The board approved a revised agreement with the union representing the college's custodial and trades staff, spelling out terms under which CSEA members will return to work during the coronavirus pandemic.
- A second agreement was signed between the Faculty Association and the college, governing training and other elements of ongoing operations during the coronavirus pandemic.
- PCC will solicit bids for new instructional cars for use in the automotive technology program, so students gain experience with alternative fuels and advanced vehicle technology.
- The board approved a "standstill agreement" in respect to the Facilities Master Plan. This will give PCC's neighbors to the south adequate time to engage the Plan through the process described under the California Environmental Quality Act. The agreement is active until April 30, 2021.
- The board increased the college's contract with Vital Medical Services to more than \$600,000, so that Vital may provide coronavirus testing services through July 31, 2021.
- The college received more than \$190,000 in emergency student aid related to the coronavirus outbreak under the provisions of SB 116.
- The board approved a number of personnel actions:
 - Dr. Laura Ramirez will join the college as assistant superintendent/vice president of instruction, replacing Dr. Terry Giugni, starting January 4.
 - In Facilities Services, Jose Diharce has left the college and Richard Harsha will retire Dec. 31 after 27 years of service.
- During announcements at the end of the meeting, Trustee Sandra Chen Lau shared news about an upcoming forum she is hosting with Michelle Richardson Bailey of the Pasadena Unified School District board and Caroline Que Anderson of the La Cañada Unified School

District board. The trio will speak with Christian Griffith, chief consultant for the Assembly Budget Committee, about the impact of the coronavirus pandemic on the education budget. For more information and to RSVP, write sandrachenlau.pcc@gmail.com.

- *Correction: Last month, we wrote that the board paid tribute to Dave Hellum, who passed away in October. Mr. Hellum was a trades worker in Facilities Services, not an instructor. We deeply regret the error.*

If you'd like to know more, you can access the [full board packet online](#) (click "Dec 9, 2020" under the "Meetings" tab). Video of the meeting is also available on our [YouTube channel](#).

The next regularly scheduled board business meeting will be Wednesday, January 20, at 6 p.m. As a consequence of the coronavirus outbreak, this meeting will be conducted remotely. Details regarding public participation will be available in advance of the meeting.

Thank you,
Alex Boekelheide

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Alex Boekelheide
("Buckle-hide")
Special Assistant to the Superintendent/President
Pasadena City College
He, him, his

Download a logo? [Visit our Visual Style Guide](#)

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**FY 2020/21 YTD Report
As of 12/9/2020**

	Actual 2020/21 Q1 9/30/20	Actual 2020/21 Q2	Actual 2020/21 Q3	Actual 2020/21 Q4	Actual 2020/21 TOTAL
Total:	\$ 533,220.14	\$ 1,908,792.77			\$ 2,442,012.91
Unrestricted:	\$ 13,821.61	\$ 38,973.86			\$ 52,795.47
Restricted:	\$ 519,398.53	\$ 1,869,818.91			\$ 2,389,217.44
<i>(Excludes In-Kind/Pledge Gifts)</i>					
	Actual 2020/21 YTD 12/9/2020	Actual 2019/20 YTD 12/9/2019			
Cash	\$ 2,174,010.93	\$ 527,615.38			
In-Kind	\$ 155,181.84	\$ 34,281.25			
Pledge/Planned	\$ 8,000.00	\$ -			
Pledge Installment	\$ 268,001.98	\$ 236,001.98			
No. of Gifts	815	700			
No. of Constituents	440	392			
Expected Pledge Payments in FY	\$ 783,205.00				
% of Pledge Installments	34.2%				
Unrestricted Giving	\$ 52,795.47	\$ 208,617.49			
Restricted	\$ 2,389,217.44	\$ 554,999.87			
<i>(Excludes In-Kind/Pledge Gifts)</i>					
	Unrestricted Goal 2020/21	% to Goal 6/30/2021			
	\$ 254,000.00	21%			

**FY 2020/21 YTD Report
As of 12/9/2020**

New Funds	Fund Start Date
Rapid Response Fund	7/7/2020
Gertmenian Culinary Program Scholarship	7/15/2020
Gertmenian Culinary Program Emergency Scholarship Fund	7/15/2020
Annual Fund: League of Women Voters Pasadena Centennial Sch.	7/15/2020
Alan and Sheila Lamson Emergency Needs Fund	7/22/2020
Margaret Diedrich Tinley Memorial Scholarship Fund	8/13/2020
Alexander and Adelaide Hixon Center for the Arts Fund	11/10/2020

Donor Types	Count
Individuals	370
Organizations/Companies	22
Third Party	38
Non-Profits	10
Total:	440

New Donors	Count
Individuals/Non-Profit/Orgs.	134
Third Party	14
Total:	148

**FY 2020/21 YTD Report
As of 12/9/2020**

Foundation Board of Directors Giving (33 total)	Name	Restricted Giving 20/21/YTD	Unrestricted Giving 20/21YTD
	Geoffrey Baum	Yes	No
	Scott A. Bell	No	No
	Glen Bowie	No	Yes
	Sheldon Bull	No	Yes
	Vivian Chan	No	No
	Dana Dattola	No	Yes
	Gloria de Olarte	No	No
	Erika Endrijonas	Yes	Yes
	Ralph A. Frammolino	No	No
	Carmella Grahm	No	No
	Mark Harmsen	Yes	Yes
	William A. Hawkins	No	Yes
	Hoyt Hilsman	No	No
	William L. Krantz	No	No
	Cynthia Kurtz	Yes	No
	Stephanie Lam	No	No
	Nancy Lan	No	Yes
	Robert B. Miller	No	Yes
	Charmayne L. Mills-Ealy	No	Yes
	Michael Mitchell	No	No
	Ryan Newman	No	No
	Jim Osterling	No	Yes
	Gilda Pettit	No	No
	Clara I. Potes-Fellow	No	No
	James P. Sarni	Yes	No
	Gloria Scharre Pitzer	No	No
	Reinhold Schrader	No	No
	Donald Schweitzer	No	No
	Jack A. Scott	No	Yes
	Charles Stanislawski	No	No
	Gregory Sun	Yes	Yes
	Justin Tsui	No	No
	Wade Winter	No	No
	No. of Board Members	6	12
	% of Board Giving	18%	36%
	Amount Received	\$3,141.74	\$15,059.98

Proposal For
Targeted Campaign For
Fixtures, Furniture, Equipment (FF&E), Programming & Scholarships
To Coincide With
Construction of Sarafian (Health & Sciences Building)

Proposed Goal: \$2,000,000 to \$4,000,000 (based on identified needs)

Introduction

Until recently, when the PCC Foundation conducted the first comprehensive major gifts campaign for Pasadena City College (the IMPACT Campaign), the history of major initiative fundraising was focused on targeted campaigns that coincided with the construction of new buildings on the campus. The most recent were the Shatford Library and Center for the Arts Building (dedicated in 2013).

With the new Sarafian Building (commonly called the “U” building) ready for deconstruction in January, 2021, the PCC Foundation Advancement Committee is proposing that the PCC Foundation consider conducting a targeted campaign to support the fixtures, furniture, equipment, programming and scholarships that will be needed to support the programs and students served by the new Sarafian building. The Foundation staff will work closely with the College’s Office of Instruction who will work directly with faculty and the college administration to determine the needs of the programs in the new building.

In order to take on this campaign, we propose adding additional hours to the contract with Nancy Davis. Together with Bobbi and Dolores, Nancy will complete an informational study by contacting the Foundation prospect base to determine community support for the project, gather new prospective donors and identify a campaign chair(s).

The new building will house the PCC Health & Sciences programs including the Nursing program, Dental programs, science labs, classrooms and offices that are now located in Science Village, the Foothill Campus (CEC) and across the Colorado campus.

Timeline

The building and campaign flexible timelines should coincide as such:

January, 2021	Deconstruction of the building
December, 2020	Presentation of Campaign proposal to Foundation Board for approval to advance
Spring 2021	Work with College to begin conversations with PCC program area faculty and staff, Dr. Endrijonas, VP, Administrative Services, Dr. Michael Bush, new Vice President of Instruction, Dr. Laura Ramirez(beginning 1/4/21), Dr. Micah Young, Dean of Health Sciences; and Dr. Martha House, Dean of Natural Sciences. This

	group will determine the building FF&E needs. Commence locating funder prospects.
Spring 2021	Groundbreaking ceremony
Summer, 2021	Review draft of FF&E needs
Fall, 2021	Review draft of Case Statement
Winter, 2021	Get broad input on Case Statement. Determine campaign goal. Design and print final Case Statement. Select Committee and Chairs. Begin Silent Phase of Campaign.
Spring 2022 through Spring 2023	Identify lead gift prospects and begin lead gift solicitations
Spring 2023	Hard Hat Tour. Soft Opening
Fall 2023 or Spring 24	Dedication. (This event could also serve as an opening event for the Centennial Celebration or Centennial Campaign).

APPROVAL SOUGHT

September 16, 2020	Advancement Committee review this proposal and edits as necessary.
December 9, 2020	Advancement Committee Chairs review proposal with Executive Committee
December 15, 2020	Advancement Committee Chairs propose a targeted campaign to the Foundation Board members. Ask for approval to begin discussions, propose a budget.
Spring, 2021	Begin conversations to determine needs with PCC leadership.
July 1, 2021	Adopt Campaign budget for new fiscal year.

PROPOSED MOTION: **The Board of Directors of the PCC Foundation authorize the Advancement Committee to commence exploratory activities to determine the feasibility of, and create a plan for, a proposed campaign in support of Fixtures, Furniture and Equipment, and programming and student scholarships to accompany the construction of the new Sarafian Building. Further, that the Advancement Committee report their findings and recommendations to the Board of Directors upon completion of their activities as set forth in this motion.**

Summary

PCC Foundation
 Summary Budget
 November 30, 2020

	BUDGET		YTD			VARIANCE
	Total For Foundation BUDGETED	YTD Budget ÷ 12 <i>5th Month</i>	Actual Scholarship, Agency & Other Funds	Actual Unrestricted Fund	YTD Actual TOTAL	Favorable/ (Unfavorable)
Endowment Revenue (PR)	\$ 182,992	\$ 76,247	\$ 1,609,935		\$ 1,609,935	\$ 1,533,688
Agency Revenue/Grant (TR)	529,688	220,703	31,193		31,193	(189,511)
Scholarship Revenue (TR)	563,088	234,620	420,736		420,736	186,116
Loan Program (TR)		-	5,000		5,000	5,000
Operating Revenue (UR)	140,000	58,333		31,022	31,022	(27,311)
		-				
Administrative Fee (-) <i>[Full year]</i>	350,000	145,833		350,047	350,047	204,214
Investment Income (-) <i>[Actual YTD]</i>	1,295,439	539,766	2,972,061	522,426	3,494,486	2,954,720
TOTAL REVENUE	3,061,207	1,275,503	5,038,924	903,495	5,942,420	4,666,917
Administrative Fee (-) <i>[Full year]</i>	350,000	145,833	350,047		350,047	(204,214)
Agency Expense/Grant (TR)	395,234	164,681	39,360		39,360	125,321
Scholarship Paid (TR)	1,110,291	462,621	164,401		164,401	298,220
Foundation Support (UR)	265,000	110,417		50,870	50,870	59,547
Fund Raising Expense (UR)	365,500	152,292		55,944	55,944	96,348
General & Administrative (UR)	299,550	124,813		86,709	86,709	38,104
TOTAL EXPENSES	2,785,575	1,160,656	553,809	193,523	747,332	413,325
Transfers	-	-	-	-	-	-
NET CHANGE	\$ 275,632	\$ 114,847	\$ 4,485,116	\$ 709,973	\$ 5,195,088	\$ 5,080,242

Pasadena City College Foundation
Balance Sheet
November 30, 2020

Assets

Current Assets

Cash and Cash Equivalents	
BOW 635 Operating	\$ 762.22
BOW 619 Net Community	-
BOW 544 Debit Card	-
CS MM-335	864,631
CS MM-932	245,590
Chase Operating	368,436
Chase Debit	16,190
Chase Merchant	1,520
Chase Savings	12,000
Chase PCC President	5,702
Chase Posey Loan Program	3,000
Total Cash and Cash Equivalents	\$ 1,517,831
Accounts Receivable	
Pledges Receivable Current	\$ 530,950
Holding	102
Accounts Receivable Posey	156,000
Total Accounts Receivable	\$ 687,052
Total Current Assets	\$ 2,204,884

Long Term Assets

Investments	
CS Inv 335	\$ 30,856,431
Osher Funds	2,011,443
Total Investments	\$ 32,867,874
Other Long Term Assets	
Pledges Receivable Long Term	\$ 1,906,756
Lots in Arizona	10,850
Total Other Long Term Assets	\$ 1,917,606
Total Long Term Assets	\$ 34,785,480
Total Assets	\$ 36,990,364

Liabilities and Fund Balance

Liabilities

Accounts Payable	\$ 8,787
Total Liabilities	\$ 8,787

Fund Balance

Unrestricted Fund Balance	3,895,618
Temp Restricted Fund Balance	12,058,342
Perm Restricted Fund Balance	21,027,617
Total Fund Balance	\$ 36,981,577
Total Liabilities and Fund Balance	\$ 36,990,364

Pasadena City College Foundation
Income Statement
November 30, 2020

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Revenues				
Operating Revenue				
Donations	31,022	-	-	31,022
Total Operating Revenue	31,022	-	-	31,022
Program Donations				
Agency	-	31,193	1,000,200	1,031,393
Scholarship	-	420,736	609,735	1,030,471
Loan Program	-	5,000	-	5,000
Total Program Donations	-	456,929	1,609,935	2,066,864
Administrative Fee Revenue				
Administrative Fee	350,047	-	-	350,047
Total Administrative Fee Revenue	350,047	-	-	350,047
Investment Income				
Interest	14,299	81,346	-	95,645
Dividends	15,982	90,919	-	106,900
Investment Income Allocation	0	0	-	0
Cost Basis Adjustment	(2,283)	(12,990)	-	(15,273)
Unrealized Gain/Loss	511,348	2,909,043	-	3,420,391
Realized Gain/Loss	(7,703)	(43,822)	-	(51,525)
Investment Management Fees	(9,217)	(52,436)	-	(61,653)
Total Investment Income	522,426	2,972,061	-	3,494,486
Total Revenues	903,495	3,428,990	1,609,935	5,942,420
Expenses				
Program Expenses				
Personnel Expenses				
Total Personnel Expenses	28,746	-	-	28,746
Program Support				
Scholarships	-	164,401	-	164,401
Agency	-	39,360	-	39,360
Total Program Support	-	203,761	-	203,761
Operating Expenses				
Administrative Fee	-	350,047	-	350,047
Community Involvement	1,000	-	-	1,000
Discretionary Fund	619	-	-	619
Conference and Seminar	1,490	-	-	1,490
Foundation Meetings	214	-	-	214
PCC President Discretionary	1,099	-	-	1,099
Newsletter & Annual Report	17,702	-	-	17,702
Total Operating Expenses	22,124	350,047	-	372,172
Total Program Expenses	50,870	553,809	-	604,679

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
General and Administrative				
Personnel Expenses				
Total Personnel Expenses	16,518	-	-	16,518
Operating Expenses				
Accounting Fees	47,105	-	-	47,105
Consulting Fees	250	-	-	250
Office Supplies	942	-	-	942
Photocopier Lease	1,164	-	-	1,164
Advertising	10,500	-	-	10,500
Legal Fees	3,160	-	-	3,160
Bank Fees	310	-	-	310
Taxes	300	-	-	300
Subscriptions	150	-	-	150
Software Training	60	-	-	60
Major Gifts Operational	6,250	-	-	6,250
Total Operating Expenses	70,191	-	-	70,191
Total General and Administrative	86,709	-	-	86,709
Development Expenses				
Personnel Expenses				
Total Personnel Expenses	24,847	-	-	24,847
Fundraising Expenses				
Printing Expense	1,176	-	-	1,176
Postage	1,377	-	-	1,377
Advertising	96	-	-	96
Donor Cultivation	2,986	-	-	2,986
Memberships	1,180	-	-	1,180
Major Gifts Operational	12,500	-	-	12,500
Stewardship	3,332	-	-	3,332
Planned Giving	8,450	-	-	8,450
Total Fundraising Expenses	31,097	-	-	31,097
Total Development Expenses	55,944	-	-	55,944
Total Expenses	193,523	553,809	-	747,332
Transfers				
Transfers In				
Transfer from other funds	-	(40,385)	(378)	(40,763)
Total Transfers In	-	(40,385)	(378)	(40,763)
Transfers Out				
Transfer to other funds	-	30,385	10,378	40,763
Total Transfers Out	-	30,385	10,378	40,763
Total Transfers	-	(10,000)	10,000	-
BEGINNING FUND BALANCE	3,185,645	9,193,161	19,407,683	31,786,488
NET SURPLUS/(DEFICIT)	709,973	2,865,181	1,619,935	5,195,088
ENDING FUND BALANCE	3,895,618	12,058,342	21,027,617	36,981,577

Pasadena City College Foundation
Pledges Receivable
November 30, 2020

<u>Total Pledged</u>	<u>Pledge Balance as of</u> <u>10/31/20</u>	<u>Pledge Balance as of</u> <u>11/30/20</u>	<u>Fund</u>
\$ 10,000.00	\$ 5,658.00	\$ 5,491.00	Child Development Center
\$ 50,000.00	\$ 30,000.00	\$ 30,000.00	Cliu
\$ 5,000,000.00	\$ 1,499,999.05	\$ 1,499,999.05	Found-Endowment
\$ 8,000.00	\$ 4,000.00	\$ 4,000.00	Gertmenian Culinary
\$ 16,666.66	\$ 12,499.99	\$ 12,499.99	IMPACT-Arts
\$ 2,500.00	\$ 1,250.00	\$ 1,250.00	IMPACT-Arts
\$ 75,000.00	\$ 30,000.00	\$ 30,000.00	IMPACT-CTE
\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	IMPACT-CTE
\$ 16,666.67	\$ 12,500.00	\$ 12,500.00	IMPACT-CTE
\$ 15,000.00	\$ 6,000.00	\$ 6,000.00	IMPACT-Scholarships
\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	IMPACT-Scholarships
\$ 25,000.00	\$ 15,000.00	\$ 15,000.00	IMPACT-Scholarships
\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	IMPACT-Scholarships
\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	IMPACT-Scholarships
\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	IMPACT-Scholarships
\$ 25,000.00	\$ 11,000.00	\$ 11,000.00	JackScottSCH
\$ 11,000.00	\$ 4,400.00	\$ 4,400.00	Kossler
\$ 16,666.67	\$ 12,500.01	\$ 12,500.01	Moon
\$ 10,000.00	\$ 2,500.00	\$ 2,500.00	Opera Program Fund
\$ 5,000.00	\$ 575.00	\$ 575.00	PCC Retirees Association
\$ 25,000.00	\$ 8,000.00	\$ 8,000.00	PCC Retirees Association
\$ 10,000.00	\$ 8,000.00	\$ 8,000.00	PCC Retirees Association Scholarship Fund
\$ 750,000.00	\$ 150,000.00	\$ 150,000.00	Posey Loan for PCC Nursing Students
\$ 300,000.00	\$ 99,982.34	\$ 99,982.34	Rfreeman
\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	Smadison
\$ 40,000.00	\$ 16,000.00	\$ 16,000.00	Unrestricted
\$ 30,000.00	\$ 20,000.00	\$ 20,000.00	Unrestricted
\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	Unrestricted
\$ 75,000.00	\$ 10,000.00	\$ 10,000.00	Unrestricted
\$ 15,000.00	\$ 4,350.00	\$ 4,350.00	Unrestricted
\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	Unrestricted
\$ 25,000.00	\$ 10,000.00	\$ 5,000.00	Unrestricted
\$ 5,000.00	\$ 2,916.75	\$ 2,833.42	Unrestricted
\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	Unrestricted
\$ 2,500.00	\$ 1,750.00	\$ 1,750.00	Unrestricted
\$ 6,000.00	\$ 4,000.00	\$ 4,000.00	Unrestricted
\$ 300,000.00	\$ 180,000.00	\$ 180,000.00	Unrestricted
\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	Unrestricted
\$ 5,000.00	\$ 575.00	\$ 575.00	Vets
\$ 7,409,500.00	\$ 2,442,956.14	\$ 2,437,705.81	

Pasadena City College Foundation
Unrestricted Budget
November 30, 2020

	Budget 2020/2021	YTD Budget 11/30/2020	YTD Actual 11/30/2020	YTD Budget Variance
Revenues				
Operating Revenue				
Donations	140,000	58,333	31,022	(27,311)
Unrestricted Pledge Payments Received	114,000	47,500	83,418	35,918
Total Operating Revenue	254,000	105,833	114,440	8,606
Administrative Fee Revenue				
Administrative Fee	350,000	145,833	350,047	204,214
Total Administrative Fee Revenue	350,000	145,833	350,047	204,214
Investment Income				
Dividends and Interest on Unrestricted	50,000	20,833	30,281	9,447
Total Investment Income	50,000	20,833	30,281	9,447
Total Revenues	654,000	272,500	494,768	222,268
Expenses				
Program Expenses				
Personnel Expenses	175,000	72,917	28,746	44,171
Operating Expenses				
Community Involvement	12,000	5,000	1,000	4,000
Discretionary Fund	3,000	1,250	619	631
PCC President's Discretionary	5,000	2,083	1,099	984
Conference and Seminar	3,000	1,250	1,490	(240)
Foundation Meetings	5,000	2,083	214	1,869
Awards and Recognition	2,000	833	-	833
Newsletter & Annual Report	30,000	12,500	17,702	(5,202)
Printing Expense	15,000	6,250	-	6,250
Postage	2,500	1,042	-	1,042
Events	2,500	1,042	-	1,042
Advertising	10,000	4,167	-	4,167
Total Operating Expenses	90,000	37,500	22,124	15,376
Total Program Expenses	265,000	110,417	50,870	59,547
General and Administrative				
Personnel Expenses	120,000	50,000	16,518	33,482
Operating Expenses				
Accounting Fees	130,000	54,167	47,105	7,062
Office Supplies	2,500	1,042	942	99
Printing Expense	1,000	417	-	417
Postage	1,000	417	-	417
Computer Software and Equipment	1,000	417	-	417
Office Interior	1,500	625	-	625

	Budget 2020/2021	YTD Budget 11/30/2020	YTD Actual 11/30/2020	YTD Budget Variance
Photocopier Lease	2,800	1,167	1,164	3
Advertising	10,000	4,167	10,500	(6,333)
Legal Fees	5,000	2,083	3,160	(1,077)
Bank Fees	2,000	833	310	523
Taxes	250	104	300	(196)
Miscellaneous	2,000	833	250	583
Subscriptions	500	208	150	58
Audit Fees	15,000	6,250	-	6,250
Travel	3,000	1,250	-	1,250
Software Training	2,000	833	60	773
Total Operating Expenses	179,550	74,813	63,941	10,872
Total General and Administrative	299,550	124,813	80,459	44,354
Development Expenses				
Personnel Expenses	155,000	64,583	24,847	39,736
Fundraising Expenses				
Marketing and Printing	30,000	12,500	1,176	11,324
Postage	2,000	833	1,377	(543)
Computer Software and Equipment	14,000	5,833	-	5,833
Advertising	-	-	96	(96)
Miscellaneous	1,500	625	-	625
Travel	500	208	-	208
Donor Cultivation	12,000	5,000	2,986	2,014
Presidents Circle	12,000	5,000	-	5,000
Annual Dinner	-	-	-	-
Memberships & Subscriptions	4,000	1,667	\$1,180.00	487
Database Maintenance	500	208	-	208
Software Training	1,000	417	-	417
Major Gifts Program	37,500	15,625	18,750	(3,125)
Planned Giving	45,500	18,958	8,450	10,508
Stewardship	50,000	20,833	3,332	17,501
Total Fundraising Expenses	210,500	87,708	37,347	50,361
Total Development Expenses	365,500	152,292	62,194	90,098
Total Expenses	930,050	387,521	193,523	193,998
Transfers				
Transfers In				
Transfer from other funds (SCPR)	(300,000)	(125,000)	-	(125,000)
Total Transfers In	(300,000)	(125,000)	-	(125,000)
Transfers Out				
Transfer to other funds	-	-	-	-
Total Transfers Out	-	-	-	-
Total Transfers	(300,000)	(125,000)	-	(125,000)
NET SURPLUS/(DEFICIT)	\$ 23,950	\$ 9,979	\$ 301,245	\$ 291,266

Pasadena City College Foundation
Check Register
November 30, 2020

Date	Number	Payee	Reference	Amount	Project	Account
11/4/2020	63052	Chelsea Philanthropy	Consulting Services Oct 2020	\$ 6,250.00	Unrestricted	Planned Giving
11/4/2020	63028	Patricia Pejoumand	Accounting fees Oct 1-15 2020	5,835.00	Unrestricted	Accounting Fees
11/18/2020	63060	Patricia Pejoumand	Accounting Fees 10/16-10/31 2020	5,835.00	Unrestricted	Accounting Fees
11/12/2020	Debit	Outlook	Ad Display Inv # 70560	2,625.00	Unrestricted	Advertising
11/12/2020	Debit	Outlook	Ad Display Inv# 70795	2,625.00	Unrestricted	Advertising
11/4/2020	63027	Kyle Gelz	Content + Social Media	1,863.00	Unrestricted	Newsletter & Annual Report
11/4/2020	63034	Selina Pacheco	PCC Flea Market Volunteerism Scholar	1,000.00	Flea Market Volunteerism-SCH-R	Scholarships
11/18/2020	63064	Masataka Asaoka	Creation of VRC Veterans Day Tribute	750.00	Fund for Veterans Edu-AGC-S	Agency
11/2/2020	Debit	Target	PCF student gift cards	750.00	Pasadena Community Foundation Scholars-SCH-R	Agency
11/4/2020	63032	Cecilia Bachmann	Adelante Program Stipend Fall 2020	650.00	Hixon Teacher Prep-AGC-P	Agency
11/18/2020	63062	Jonathan Oyaga	Adelante Program Stipend Fall 2020	650.00	Hixon Teacher Prep-AGC-P	Agency
11/3/2020	Debit	Target	EOPS Gift cards	550.00	Petersen -GNT-R	Agency
11/20/2020	Debit	Blackbaud	Check Stock	421.11	Unrestricted	Office Supplies
11/4/2020	63036	Alvin Tong	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63046	Kameron Cantu	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63048	Nancy Doan	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63037	Alyssah Pinitzak	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63045	Jaritzia Marquez Salazar	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63042	Catherine Hua	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63041	Calvin Scott Holzbauer	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63035	Alison Huang	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63040	Bich Dinh Tran	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63044	Jaqueline Garcia Trujillo	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63047	LaShatto Williams	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63049	Valentina Aleshina	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63043	Denise Gonzalez	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63050	Wendy Jennifer Portillo	Nursing First Response Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63039	Beter Magdy Ibrahim Shehata	First Response Nursing Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63051	Yanjing Su	First Response Nursing Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63038	Angie Barrera Martinez	First Response Nursing Scholar	400.00	Nursing General Sch-SCH-R	Scholarships
11/4/2020	63033	Raizel Osorio	Adelante Intern Stipend Fall 2020	300.00	Hixon Teacher Prep-AGC-P	Agency
11/10/2020	63055	Yvette Gellis	Guest Lecturer Stipend	300.00	Art Alliance-GNT-R	Agency
11/10/2020	63057	Anthony Ransome	Adelante Program Stipend Fall 2020	300.00	Hixon Teacher Prep-AGC-P	Agency
11/10/2020	63059	Hiroko Takenaka	Adelanted Program Stipend Fall 2020	300.00	Hixon Teacher Prep-AGC-P	Agency
11/4/2020	63031	Cecilia Bachmann	Mentorship Program Stipend Fall 2020	250.00	Hixon Teacher Prep-AGC-P	Agency
11/10/2020	63054	Anthony Ransome	Mentorship Program Stipend Fall 2020	250.00	Hixon Teacher Prep-AGC-P	Agency
11/10/2020	63058	Haley Castello	Mentorship Program Stipend Fall 2020	250.00	Hixon Teacher Prep-AGC-P	Agency
11/18/2020	63065	Nam Troung	Mentorship Program Stipend Fall 2020	250.00	Hixon Teacher Prep-AGC-P	Agency
11/18/2020	63063	Lui Mendoza	Mentorship Program Stipend Fall 2020	250.00	Hixon Teacher Prep-AGC-P	Agency
12/2/2020	63070	Brian Murphy	Virtual guest speaker Nov 19 2020	250.00	Writers in Residence-AGC-R	Agency
11/10/2020	63056	De Lage Landen Financial Services	Copier Lease Nov 2020	233.33	Unrestricted	Photocopier Lease
11/27/2020	Debit	Awards for Anything	Plaques	230.42	Dental Assisting-AGC-R	Agency
11/10/2020	63056	De Lage Landen Financial Services	Photocopier lease Oct 2020	223.13	Unrestricted	Photocopier Lease
11/18/2020	63061	John Bermudes	Guest Lecturer 11/16/2020	200.00	Visual Arts General Fund-AGC-R	Agency
11/25/2020	Debit	Spectrum	payment for student Anjolie Charles	160.54	Pasadena Community Foundation Scholars-SCH-R	Agency
11/4/2020	Debit	Walmart	EOPS gift cards	150.00	Petersen -GNT-R	Agency

Date	Number	Payee	Reference	Amount	Project	Account
11/16/2020	Debit	Target	Student gift cards	150.00	Food Pantry-AGC-R	Agency
11/23/2020	Debit	Amazon	lmdp subscription	149.99	Unrestricted	Subscriptions
11/20/2020	Debit	Target	Food Pantry gift cards	120.00	Food Pantry-AGC-R	Agency
11/27/2020	Debit	Canva	Program supplies	119.40	Hixon Teacher Prep-AGC-P	Agency
11/4/2020	63030	Associated Students of Pasadena City College	Emergency transport assist for STARS foster youth	97.00	Petersen -GNT-R	Agency
11/24/2020	Debit	Calendly	Communications	86.01	Unrestricted	Advertising
11/19/2020	Debit	Amazon	Program supplies	83.44	Hixon Teacher Prep-AGC-P	Agency
11/12/2020	Debit	University Club	PCF membership fees	70.00	Pasadena Community Foundation Scholars-SCH-R	Agency
11/10/2020	63053	Matthew Knechtel	New Bank account set up	60.00	Unrestricted	Software Training
11/9/2020	Debit	Amazon	Office supplies	54.36	Unrestricted	Office Supplies
11/30/2020	Debit	Uline	Champaign event supplies	53.91	Unrestricted	Donor Cultivation
11/25/2020	Debit	AT&T	payment for student Issac Tellez	49.99	Pasadena Community Foundation Scholars-SCH-R	Agency
11/23/2020	Debit	Office Depot	Inking stamps	18.59	Unrestricted	Office Supplies
11/24/2020	Debit	Calendly	communications	10.00	Unrestricted	Advertising
11/18/2020	Debit	Ready Refresh	office water	0.10	Unrestricted	Office Supplies
				<u>\$41,624.32</u>		